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Tender

## **PA0000003042 - Dstl Shuttle Service - Procurement Specific Questionnaire**

Defence Science and Technology Laboratory

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-028169

Procurement identifier (OCID): ocds-h6vhtk-04ee32 ([view related notices](#))

Published 28 May 2025, 3:07pm

### **Scope**

### **Reference**

PA0000003042

### **Description**

The Defence Science and Technology Laboratory (Dstl) is an Executive Agency of the Ministry of Defence (MOD), employing approximately 5000 staff across two core sites. Dstl exists to supply the very best impartial scientific and technical research and advice to the MOD and other government departments. Dstl is committed to providing sustainable travel options to its employees under its Travel Plan, with the aim of reducing the number of single occupancy vehicles traveling to Dstl sites. Dstl has committed to provide Dstl staff with an accessible bus/coach service from agreed locations to its sites. The current services are:

- Porchester - 21 journeys per day.

- Southsea - 4 Journeys per day.
- Porton Down - 9 Journeys per day.

Dstl requires a bus/coach service from agreed locations to its core sites as part of its commitment to reduce the number of single occupancy vehicles travelling to Dstl sites.

The sites are as follows:

- Porton Down, Salisbury, Wiltshire, SP4 0JQ (3 Routes)
- Portsdown West, Fareham, Hampshire , PO17 6AD (2 Routes)

### **Total value (estimated)**

- £170,000 excluding VAT
- £204,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2028
- Possible extension to 30 September 2030
- 5 years

Description of possible extension:

Two firm priced option period of 12 months.

## **Options**

The right to additional purchases while the contract is valid.

Two firm priced option period of 12 months.

## **Main procurement category**

Services

## **CPV classifications**

- 63520000 - Transport agency services

## **Contract locations**

- UK - United Kingdom
- UKK - South West (England)
- UKJ3 - Hampshire and Isle of Wight
- UKK15 - Wiltshire CC

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## **Participation**

### **Legal and financial capacity conditions of participation**

The conditions of participation can be found at the Project Specific Questionnaire published to the Defence Sourcing Portal. Under reference PA0000003042 - Dstl Shuttle Service - Procurement Specific Questionnaire.

## **Technical ability conditions of participation**

The conditions of participation can be found at the Project Specific Questionnaire published to the Defence Sourcing Portal. Under reference PA0000003042 - Dstl Shuttle Service - Procurement Specific Questionnaire.

## **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

11 June 2025, 12:00pm

### **Submission type**

Tenders

## **Tender submission deadline**

18 July 2025, 12:00pm

## **Submission address and any special instructions**

The Project Specific Questionnaire is now live on Defence Sourcing Portal.  
<https://contracts.mod.uk/go/14806850019717362081>

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

8 August 2025

## **Recurring procurement**

Publication date of next tender notice (estimated): 30 March 2028

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## **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Technical Capability	Please note, Dstl reserve the right to refine these weightings prior to the ITT being released.	Quality	50%
Price	Please note, Dstl reserve the right to refine these weightings prior to the ITT being released.	Price	40%
Social Value	Please note, Dstl reserve the right to refine these weightings prior to the ITT being released.	Quality	10%

## Other information

### Conflicts assessment prepared/revised

Yes

## Procedure

### Procedure type

## Competitive flexible procedure

### **Competitive flexible procedure description**

Dstl is seeking to run this tender exercise using the following processes;

1) Procurement Specific Questionnaire (PSQ) - Dstl will be pre-qualifying the potential tenderers against the conditions of participation. This is published on the DSP under 'PA0000003042 - Dstl Shuttle Service - Procurement Specific Questionnaire'  
<https://contracts.mod.uk/go/14806850019717362081>

2) Invitation to Tender - This will be assessed using the Most Advantageous Tender (MAT)

where suppliers will be asked to respond to a series of technical and social value questions and provide Dstl with a firm price to deliver the statement of requirements.

Noting Dstl reserve the right refine the sub criteria and weightings in accordance with the Procurement Act.

### **Justification for not publishing a preliminary market engagement notice**

No formal Preliminary Market Engagement has been conducted under the Procurement Act, however the requirement is well understood and considered simple in nature. The timelines associated with this procurement do not allow sufficient time for this activity, given the service requires mobilisation before 01 October 2025.

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## **Documents**

## **Documents to be provided after the tender notice**

The documents will be issued via Defence Sourcing Portal to those suppliers who achieve a PASS against the Project Specific Questionnaire.

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## **Contracting authority**

### **Defence Science and Technology Laboratory**

- Public Procurement Organisation Number: PDDM-1961-MTLN

Porton Down

Salisbury

SP4 0JQ

United Kingdom

Email: comrclfm&[bss@dstl.gov.uk](mailto:bss@dstl.gov.uk)

Website:

<https://www.gov.uk/government/organisations/defence-science-and-technology-laborator>

Region: UKK15 - Wiltshire CC

Organisation type: Public authority - central government