

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/028169-2025>

Tender

PA0000003042 - Dstl Shuttle Service - Procurement Specific Questionnaire

Defence Science and Technology Laboratory

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-028169

Procurement identifier (OCID): ocds-h6vhtk-04ee32 ([view related notices](#))

Published 28 May 2025, 3:07pm

Scope

Reference

PA0000003042

Description

The Defence Science and Technology Laboratory (Dstl) is an Executive Agency of the Ministry of Defence (MOD), employing approximately 5000 staff across two core sites. Dstl exists to supply the very best impartial scientific and technical research and advice to the MOD and other government departments. Dstl is committed to providing sustainable travel options to its employees under its Travel Plan, with the aim of reducing the number of single occupancy vehicles traveling to Dstl sites. Dstl has committed to provide Dstl staff with an accessible bus/coach service from agreed locations to its sites. The current services are:

- Porchester - 21 journeys per day.
- Southsea - 4 Journeys per day.

- Porton Down - 9 Journeys per day.

Dstl requires a bus/coach service from agreed locations to its core sites as part of its commitment to reduce the number of single occupancy vehicles travelling to Dstl sites.

The sites are as follows:

- Porton Down, Salisbury, Wiltshire, SP4 0JQ (3 Routes)
- Portsdown West, Fareham, Hampshire , PO17 6AD (2 Routes)

Total value (estimated)

- £170,000 excluding VAT
- £204,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2028
- Possible extension to 30 September 2030
- 5 years

Description of possible extension:

Two firm priced option period of 12 months.

Options

The right to additional purchases while the contract is valid.

Two firm priced option period of 12 months.

Main procurement category

Services

CPV classifications

- 63520000 - Transport agency services

Contract locations

- UK - United Kingdom
- UKK - South West (England)
- UKJ3 - Hampshire and Isle of Wight
- UKK15 - Wiltshire CC

Participation

Legal and financial capacity conditions of participation

The conditions of participation can be found at the Project Specific Questionnaire published to the Defence Sourcing Portal. Under reference PA0000003042 - Dstl Shuttle Service - Procurement Specific Questionnaire.

Technical ability conditions of participation

The conditions of participation can be found at the Project Specific Questionnaire published to the Defence Sourcing Portal. Under reference PA0000003042 - Dstl Shuttle

Service - Procurement Specific Questionnaire.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

11 June 2025, 12:00pm

Submission type

Tenders

Tender submission deadline

18 July 2025, 12:00pm

Submission address and any special instructions

The Project Specific Questionnaire is now live on Defence Sourcing Portal.
<https://contracts.mod.uk/go/14806850019717362081>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

8 August 2025

Recurring procurement

Publication date of next tender notice (estimated): 30 March 2028

Award criteria

| Name | Description | Type | Weighting |
|----------------------|---|---------|-----------|
| Technical Capability | Please note, Dstl reserve the right to refine these weightings prior to the ITT being released. | Quality | 50% |
| Price | Please note, Dstl reserve the right to refine these weightings prior to the ITT being released. | Price | 40% |
| Social Value | Please note, Dstl reserve the right to refine these weightings prior to the ITT being released. | Quality | 10% |

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Dstl is seeking to run this tender exercise using the following processes;

1) Procurement Specific Questionnaire (PSQ) - Dstl will be pre-qualifying the potential tenderers against the conditions of participation. This is published on the DSP under 'PA0000003042 - Dstl Shuttle Service - Procurement Specific Questionnaire'
<https://contracts.mod.uk/go/14806850019717362081>

2) Invitation to Tender - This will be assessed using the Most Advantageous Tender (MAT)

where suppliers will be asked to respond to a series of technical and social value questions

and provide Dstl with a firm price to deliver the statement of requirements.

Noting Dstl reserve the right refine the sub criteria and weightings in accordance with the Procurement Act.

Justification for not publishing a preliminary market engagement notice

No formal Preliminary Market Engagement has been conducted under the Procurement Act, however the requirement is well understood and considered simple in nature. The timelines associated with this procurement do not allow sufficient time for this activity, given the service requires mobilisation before 01 October 2025.

Documents

Documents to be provided after the tender notice

The documents will be issued via Defence Sourcing Portal to those suppliers who achieve a PASS against the Project Specific Questionnaire.

Contracting authority

Defence Science and Technology Laboratory

- Public Procurement Organisation Number: PDDM-1961-MTLN

Porton Down

Salisbury

SP4 0JQ

United Kingdom

Email: comrcifm&bss@dstl.gov.uk

Website:

<https://www.gov.uk/government/organisations/defence-science-and-technology-laborator>

Region: UKK15 - Wiltshire CC

Organisation type: Public authority - central government