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Tender

## **Insurance Services (excluding insurance broking services)**

Castle Point Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-028148

Procurement identifier (OCID): ocds-h6vhtk-02f561

Published 10 November 2021, 2:15pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Castle Point Borough Council

Kiln Road, Thundersley

Braintree

CM7 9HB

#### **Contact**

Katrine Sallows

#### **Email**

[katrine.sallows@braintree.gov.uk](mailto:katrine.sallows@braintree.gov.uk)

#### **Telephone**

+44 1376551414

**Country**

United Kingdom

**NUTS code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.castlepoint.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Braintree:-Insurance-services./QG2FNXB5SW>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Insurance Services (excluding insurance broking services)

## **II.1.2) Main CPV code**

- 66510000 - Insurance services

## **II.1.3) Type of contract**

Services

## **II.1.4) Short description**

Provision of Insurance Services (excluding the provision of insurance broking services).

Castle Point Borough Council is looking for tender responses based upon a Long Term Agreement of 5 years with the option to extend by a further 2 years.

## **II.1.5) Estimated total value**

Value excluding VAT: £4,809,000

## **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

6

Maximum number of lots that may be awarded to one tenderer: 6

## **II.2) Description**

### **II.2.1) Title**

Property/Material Damage Insurance (excluding broker services)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66513200 - Contractor's all-risk insurance services
- 66515000 - Damage or loss insurance services

- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66515300 - Weather and financial loss insurance services
- 66515400 - Weather-related insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

Property/Material Damage Insurance (excluding broker services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

Renewal will take place during Year 4 or 6 depending on whether the extension period is utilised.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.deltasourcing.com/respond/QG2FNXB5SW>

## **II.2) Description**

### **II.2.1) Title**

Combined Liability and Crime/Fidelity Guarantee Insurance (excluding Broker Services)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66515410 - Financial loss insurance services
- 66516000 - Liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66515411 - Pecuniary loss insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

Combined Liability and Crime/Fidelity Guarantee Insurance (excluding Broker Services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

Renewal will take place during Year 4 or 6 depending on whether the extension period is utilised.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Motor Fleet Insurance (excluding Broker Services)

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66514100 - Insurance related to Transport
- 66514110 - Motor vehicle insurance services
- 66516100 - Motor vehicle liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

Motor Fleet Insurance (excluding Broker Services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

Renewal will take place during Year 4 or 6 depending on whether the extension period is utilised.

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Property / Material Damage Insurance, Combined Liability, Crime/Fidelity Guarantee and Motor Fleet Insurance (excluding Broker Services)

Lot No

4



## **II.2.2) Additional CPV code(s)**

- 66513200 - Contractor's all-risk insurance services
- 66514100 - Insurance related to Transport
- 66514110 - Motor vehicle insurance services
- 66515000 - Damage or loss insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66515300 - Weather and financial loss insurance services
- 66515400 - Weather-related insurance services
- 66515410 - Financial loss insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services
- 66515411 - Pecuniary loss insurance services

## **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

## **II.2.4) Description of the procurement**

Property / Material Damage Insurance, Combined Liability, Crime/Fidelity Guarantee and Motor Fleet Insurance (excluding Broker Services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

Renewal will take place during Year 4 or 6 depending on whether the extension period is utilised.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Group Personal Accident Insurance (excluding Broker services)

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 66512100 - Accident insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

Group Personal Accident Insurance (excluding Broker services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

Renewal will take place during Year 4 or 6 depending on whether the extension period is utilised.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Engineering Inspection and Insurance (excluding broker services)

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 66519200 - Engineering insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

### **II.2.4) Description of the procurement**

Engineering Inspection and Insurance (excluding broker services)

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

Renewal will take place during Year 4 or 6 depending on whether the extension period is utilised.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Insurers will be authorised to write the classes of insurance listed within the UK subject to English/Welsh Law and jurisdiction of the English/Welsh courts. Potential suppliers may be asked to produce a certificate issued by the appropriate insurance regulatory authority indicating the types of insurance the insurer is authorised to provide and must comply with Departments of Trade and Industry Regulations. Potential suppliers may be asked to produce a copy of their annual reports and accounts for the last 3 years, name and address of bankers, details of last 3 years of underwriting experience for the classes of business referred to in this notice.

And as stated in the procurement documents

Minimum level(s) of standards possibly required

Insurers must be at least “A-” rated by Standard and Poor's (or equivalent rating agency) and/or approved by the Marsh Market Security Committee.

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Insurers will be insurance companies authorised to write classes of insurance listed within the UK subject to English/Welsh Law and the Jurisdiction of the English/Welsh courts. The service will be regulated by the provisions of the Insurance Act 1982 and any modification thereof.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 April 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

22 December 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Year 4 or 6 depending on whether the extension period is utilised.

### **VI.3) Additional information**

The tender is being managed by Marsh, the Contracting Authority's retained Insurance Broker and Risk Advisor

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Braintree:-Insurance-services./QG2FNXB5SW>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/QG2FNXB5SW>

GO Reference: GO-20211110-PRO-19211856

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Castle Point Borough Council

Kiln Road, Thundersley

Benfleet

SS7 1TF

Country

United Kingdom



