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Tender

## **Tender for Event Management and Hospitality Services Turkey**

British Council

F02: Contract notice

Notice identifier: 2023/S 000-028123

Procurement identifier (OCID): ocds-h6vhtk-04033c

Published 25 September 2023, 8:43am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

British Council

Karum Is Merkezi Iran Cad. No 21 D Blok Kat 5 No 436 Kavaklidere

Ankara

#### **Contact**

Suzan Dogru Asik

#### **Email**

[suzan.asik@britishcouncil.org](mailto:suzan.asik@britishcouncil.org)

#### **Country**

Turkey

#### **NUTS code**

TR - Turkey

## **Internet address(es)**

Main address

<https://www.britishcouncil.org.tr/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Other activity

Registered Charity

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tender for Event Management and Hospitality Services Turkey

Reference number

BC/03129

**II.1.2) Main CPV code**

- 55100000 - Hotel services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

In scope of this tender we intend to identify and contract two vendors contracted Suppliers for carrying event management and accommodation services for both entities; British Council Turkey and British Council Eğitim Hizmetleri Limited. With broad range of activity areas, the British Council employees and partners are using event and visitor hosting services frequently for our work in Turkey. The British Council Turkey intends to enter into a Contract for provision of support for the services of event management and accommodation and venue booking services in Istanbul, Ankara and other cities across Turkey and request proposals from MICE agencies who are interested to provide outsourced services required by the British Council. Suppliers that would like to take part in this tender process are invited to Express Interest upon which they will be given access to the full tender documentation delivery through this e-tendering system. When the tender documents have been made avail

**II.1.6) Information about lots**

This contract is divided into lots: No

**II.2) Description****II.2.3) Place of performance**

NUTS codes

- TR - Turkey

**II.2.4) Description of the procurement**

The British Council Turkey intends to enter into a Contract for provision of support for the services of event management, accommodation and venue booking services in Istanbul, Ankara and other cities across Turkey, as well as accommodation booking support in the UK.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Contract awarded will be for a duration of 2 (two) years with an option with an option for an extension for up to an additional two (2) years (1+1), subject to agreement by both parties.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 November 2023

Local time

5:30pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

6 November 2023

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court Royal Courts of Justice Royal Courts of Justice Strand

London

WC2A 2LL

Country

United Kingdom