

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/028112-2024>

Contract

## **Internship Provider for Postgraduate Students (April 2024)**

University of Hertfordshire Higher Education Corporation

F03: Contract award notice

Notice identifier: 2024/S 000-028112

Procurement identifier (OCID): ocds-h6vhtk-04554d

Published 3 September 2024, 12:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Hertfordshire Higher Education Corporation

MacLaurin Building, 4 Bishops Square

Hatfield

AL10 8NE

#### **Contact**

Procurement Department

#### **Email**

[procurement-professionalservices@herts.ac.uk](mailto:procurement-professionalservices@herts.ac.uk)

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Help>

Buyer's address

<https://in-tendhost.co.uk/universityofhertfordshire.aspx/Help>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Internship Provider for Postgraduate Students (April 2024)

Reference number

24005

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Hertfordshire is conducting a tender exercise in order to set up a contract for the provision of a Postgraduate Students Internship Provider. It is anticipated that the contract will be awarded June 2024 and will run from July 2024 for two (2) years. At the end of the first two (2) years the University will have an option to extend for two years in twelve month increments. This is subject to satisfactory performance of the contract. The service should be available October 2024 for delivery to students. The planning and promotions for the scheme should take place in August/September 2024. All University policies and regulations relating to information, security, data management, systems and services, will apply to all contracts resulting from this tender. The University reserves the right not to award this contract. The University reserve the right not to award this tender.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £12,600,000

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

## **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

University of Hertfordshire

## **II.2.4) Description of the procurement**

The Contractor will support the University's postgraduate students with flexible internship opportunities with real employers to enhance their career prospects. The Contractor will provide a strategic partnership through their internship programme. This will need to be provided to postgraduate students with a range of real-life employers across a range of sectors. Note: the number of students will fluctuate during the contract term and the University does not guarantee any minimum or maximum numbers. The Contractor will be expected to offer all students who apply a suitable internship opportunity within 6 weeks of application.

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

### IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-013547](#)

---

## Section V. Award of contract

### Contract No

1

### Lot No

1

### Title

Internship Provider for Students

A contract/lot is awarded: Yes

### V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

31 August 2024

### **V.2.2) Information about tenders**

Number of tenders received: 5

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Virtual Internships

London

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £10,000

Total value of the contract/lot: £10,000

---

## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Hertfordshire Higher Education Corporation

Hatfield

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Crown Commercial Services

Liverpool

Country

United Kingdom