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Tender

Provision for China in-country representatives

City, St George's University of London

F02: Contract notice

Notice identifier: 2024/S 000-028104

Procurement identifier (OCID): ocds-h6vhtk-0497a2

Published 3 September 2024, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

City, St George's University of London

Northampton Square, Juniper Drive

London

EC1V 0HB

Contact

Harriet Lisa Chebet

Email

Harriet.Chebet@city.ac.uk

Telephone

+44 2070408003

Country

United Kingdom

Region code

UKI - London

Internet address(es)

Main address

www.city.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.delta-esourcing.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision for China in-country representatives

Reference number

24/0038

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The university is looking to appoint a representative in China to manage the student recruitment in that region.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

LONDON

II.2.4) Description of the procurement

This is an open tender exercise where all suitable suppliers will be evaluated. Following the evaluation, the shortlisted suppliers will be invited for presentations/interviews.

II.2.5) Award criteria

Quality criterion - Name: Criterion 1 / Weighting: 70%

Cost criterion - Name: Criterion 1 / Weighting: 30%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

To be renewed after 3 years for more 24 months at the discretion of the university.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 October 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 2 December 2024

IV.2.7) Conditions for opening of tenders

Date

8 October 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=886779651>

GO Reference: GO-202493-PRO-27581055

VI.4) Procedures for review

VI.4.1) Review body

City, St Georges University of London

Northampton Square

London

EC1V 4PD

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+44 2070408003

Country

United Kingdom