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Tender

## **Provision for China in-country representatives**

City, St George's University of London

F02: Contract notice

Notice identifier: 2024/S 000-028104

Procurement identifier (OCID): ocds-h6vhtk-0497a2

Published 3 September 2024, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City, St George's University of London

Northampton Square, Juniper Drive

London

EC1V 0HB

#### **Contact**

Harriet Lisa Chebet

#### **Email**

[Harriet.Chebet@city.ac.uk](mailto:Harriet.Chebet@city.ac.uk)

#### **Telephone**

+44 2070408003

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

[www.city.ac.uk](http://www.city.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.delta-esourcing.com](http://www.delta-esourcing.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision for China in-country representatives

Reference number

24/0038

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The university is looking to appoint a representative in China to manage the student recruitment in that region.

#### **II.1.5) Estimated total value**

Value excluding VAT: £100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

#### **II.2.4) Description of the procurement**

This is an open tender exercise where all suitable suppliers will be evaluated. Following the evaluation, the shortlisted suppliers will be invited for presentations/interviews.

### **II.2.5) Award criteria**

Quality criterion - Name: Criterion 1 / Weighting: 70%

Cost criterion - Name: Criterion 1 / Weighting: 30%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

To be renewed after 3 years for more 24 months at the discretion of the university.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 October 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 2 December 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

8 October 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=886779651>

GO Reference: GO-202493-PRO-27581055

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

City, St Georges University of London

Northampton Square

London

EC1V 4PD

Email

[Harriet.Chebet@city.ac.uk](mailto:Harriet.Chebet@city.ac.uk)

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+44 2070408003

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