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Tender

## **CCP100 Secretariat Services for the f40 Group**

Derbyshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-028097

Procurement identifier (OCID): ocds-h6vhtk-040327

Published 22 September 2023, 4:45pm

The closing date and time has been changed to:

**1 November 2023, 11:00am**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Derbyshire County Council

County Hall

Matlock

DE4 3AG

#### **Contact**

Miss Holly Platts

#### **Email**

[holly.platts@derbyshire.gov.uk](mailto:holly.platts@derbyshire.gov.uk)

**Telephone**

+44 1629530000

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.derbyshire.gov.uk/>

Buyer's address

<http://www.derbyshire.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=ed235865-5859-ee11-8124-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=ed235865-5859-ee11-8124-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CCP100 Secretariat Services for the f40 Group

Reference number

DN691140

#### **II.1.2) Main CPV code**

- 98110000 - Services furnished by business, professional and specialist organisations

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Derbyshire County Council, on behalf of the f40 Group, is out to tender for Secretariat Services for the group - working to raise issues around education funding and to campaign for change at a national level. The f40 Secretariat supports the f40 Group with strategy and campaign planning, media relations, social media and content creation as well as event management and general administrative tasks.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Derbyshire County Council, on behalf of the f40 Group, is out to tender for Secretariat Services for the group - working to raise issues around education funding and to campaign for change at a national level. The f40 Secretariat supports the f40 Group with

strategy and campaign planning, media relations, social media and content creation as well as event management and general administrative tasks.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality - Response to Specification / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Subject to approval, this contract may be extended for a further 6 years (72 months), taken in two 3 year (36 months) increments.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

24 October 2023

Local time

11:00am

Changed to:

Date

1 November 2023

Local time

11:00am

See the [change notice](#).

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.7) Conditions for opening of tenders**

Date

24 October 2023

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England, Wales and Northern Ireland

London

Country

United Kingdom