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Tender

Local Housing Needs Assessment

Elmbridge Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-028085

Procurement identifier (OCID): ocds-h6vhtk-0527e3

Published 28 May 2025, 12:55pm

Scope

Description

Elmbridge Borough Council is seeking to appoint suitably qualified consultants to produce a Local Housing Needs Assessment (LHNA) for the Borough. The LHNA must be produced in compliance with the requirements of the latest version of the National Planning Policy Framework (NPPF) and Planning Practice Guidance (PPG), as well as any other relevant best practice guidance, Written Ministerial Statements (WMS) etc. If any of these are updated during the course of the project, the Council will require these updates to be taken into account and addressed within the LHNA.

Total value (estimated)

- £40,000 excluding VAT
- £48,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 27 February 2026
- 5 months, 27 days

Main procurement category

Services

CPV classifications

- 71356400 - Technical planning services
- 71410000 - Urban planning services
- 73000000 - Research and development services and related consultancy services
- 90712100 - Urban environmental development planning

Participation

This procurement is reserved for

- UK suppliers
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

Particular suitability

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

13 June 2025, 1:00pm

Tender submission deadline

27 June 2025, 1:00pm

Submission address and any special instructions

The ITT is to be completed electronically using the SE Shared Services Procurement e-Sourcing portal.

<http://www.sesharedservices.org.uk/esourcing>

Tenders may be submitted electronically

Yes

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<http://www.sesharedservices.org.uk/esourcing>

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Contracting authority

Elmbridge Borough Council

- Public Procurement Organisation Number: PNNR-6659-GVMN

Civic Centre, High Street

Esher

KT10 9SD

United Kingdom

Email: procurement@elmbridge.gov.uk

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government