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Tender

*****Pre-Market Engagement*** Support Services: Catering, Cleaning and Portering Requirements**

NI Assembly

F02: Contract notice

Notice identifier: 2021/S 000-028081

Procurement identifier (OCID): ocds-h6vhtk-02f51e

Published 9 November 2021, 4:14pm

Section I: Contracting authority

I.1) Name and addresses

NI Assembly

Parliament Buildings

Belfast

BT4 3XX

Contact

william.longniassembly.gov.uk

Email

procurement@niassembly.gov.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Other type

Devolved Legislature

I.5) Main activity

Other activity

Government

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Pre-Market Engagement Support Services: Catering, Cleaning and Portering Requirements

II.1.2) Main CPV code

- 55500000 - Canteen and catering services

II.1.3) Type of contract

Services

II.1.4) Short description

^Please note that this is NOT A TENDER COMPETITION. This is an invitation to our pre-market engagement exercise* The Northern Ireland Assembly Commission ('the Assembly Commission') is preparing to initiate a procurement process to establish a contract with a Supplier or Suppliers to provide catering, cleaning and portering services for all building users at Parliament Buildings, Stormont, Belfast. Prior to initiating the procurement(s), the Assembly Commission wishes to establish the level of market interest in participating in the procurement process. The purpose of this pre-market engagement exercise is to gain an understanding of the supply market for the delivery of the services listed above, whether under a bundle contract or in lots, to get a clear understanding of the latest trends, products, pricing and solutions in this market to best meet the business requirement. We are inviting suppliers with the expertise and experience to help us with this exercise. There is a questionnaire to download and complete. It will be returned via the messaging facility on the eTendersNI portal.

II.1.5) Estimated total value

Value excluding VAT: £100,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55510000 - Canteen services
- 55520000 - Catering services
- 55511000 - Canteen and other restricted-clientele cafeteria services
- 55512000 - Canteen management services
- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services
- 90911200 - Building-cleaning services
- 90919200 - Office cleaning services
- 98341120 - Portering services
- 98341100 - Accommodation management services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

II.2.4) Description of the procurement

^Please note that this is NOT A TENDER COMPETITION. This is an invitation to our pre-market engagement exercise* The Northern Ireland Assembly Commission ('the Assembly Commission') is preparing to initiate a procurement process to establish a contract with a Supplier or Suppliers to provide catering, cleaning and portering services for all building users at Parliament Buildings, Stormont, Belfast. Prior to initiating the procurement(s), the Assembly Commission wishes to establish the level of market interest in participating in the procurement process. The purpose of this pre-market engagement exercise is to gain an understanding of the supply market for the delivery of the services listed above, whether under a bundle contract or in lots, to get a clear understanding of the latest trends, products, pricing and solutions in this market to best meet the business requirement. We are inviting suppliers with the expertise and experience to help us with this exercise. There is a questionnaire to download and complete. It will be returned via the messaging facility on the eTendersNI portal.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £100,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

1

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 November 2021

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 17 February 2022

IV.2.7) Conditions for opening of tenders

Date

19 November 2021

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

No Review Body

Belfast

Country

United Kingdom