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Tender

## **Clifton High School ~ Cleaning Tender**

Clifton High School

F02: Contract notice

Notice identifier: 2023/S 000-028079

Procurement identifier (OCID): ocids-h6vhtk-040319

Published 22 September 2023, 4:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Clifton High School

College Road, Clifton

Bristol

BS8 3JD

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKK11 - Bristol, City of

**Internet address(es)**

Main address

<http://www.cliftonhigh.bristol.sch.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/76348F5A46>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Clifton High School ~ Cleaning Tender

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide a comprehensive cleaning service to Clifton High School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,011,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Bristol, City of

#### **II.2.4) Description of the procurement**

Established in 1877, Clifton High School is an independent 'all through' day school, educating children and young people aged 3 to 18 years of age. All located within the same campus is The Hive pre-school, Infant School, Junior School, Senior School and

Sixth Form.

The buildings themselves date back to 1877 when the School was first established and, through growth and development over the years, the School now boasts multiple buildings of varying age up to brand new builds that house the Sixth Form students.

More information about the school can be found on their website:

<https://www.cliftonhigh.co.uk/home>

The cleaning service is currently outsourced with a team of Cleaning Operatives who will be expected to transfer under TUPE to the successful supplier.

The scope of the contract covers the daily cleaning provision, including term time core cleaning and non-term time periodics to provide a deeper clean to the school. The School hosts a large number of lettings for which the cleaning team will also be responsible for.

The contract will commence on 01 April 2024 for an initial period of three years, with the option to extend the contract for a further two 12-month periods. This extension will be granted by mutual consent and on the same terms and conditions as the original contract.

The School is seeking a suitably experienced Contractor who has experience of working within the independent school sector and is able to demonstrate the knowledge and understanding of contracts of this magnitude. Ideally the successful Supplier will have a strong operational base within Bristol and the surrounding counties, thus allowing for both adequate contract support and operational flexibility that is to be delivered to support the contract as and when needed.

The requirement of the School is that the successful Contractor provides an expertly clean school that is fit for purpose at all times and has a keen eye for detail within all cleaning duties. High levels of cleanliness throughout the premises should provide facilities that promote the students' learning experience.

As part of that requirement the successful Supplier is to be proactive in the management of the contract with open lines of communication. A robust level of onsite and offsite management support must be provided by the successful Supplier to ensure that the guaranteed input hours and detailed specification is delivered on a consistent basis within the contract period.

The successful contractor will be expected to put forward innovative proposals to develop the onsite service, utilising advancements in technology to provide a sustainable financial model. As well as making this contract more environmentally sensitive, working towards carbon neutrality by way of contract delivery, and also within the successful contractor's organisation.

The Supplier may be asked to undertake works not included in this Specification. Aside from the cost of materials, where possible additional works should be delivered within the hours of the existing cleaning operatives or, where necessary, provided by additional staff paid for on an agreed hourly basis or by a quoted fixed price.

The contract will be fixed price in nature with the successful Supplier also guaranteeing the number of input hours to the contract as well as the quality of the cleaning provision.

The current annual cost of cleaning is £1,011,000.

Please see SQ Document for more information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,011,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 October 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

13 November 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Bristol:-School-cleaning-services./76348F5A46>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/76348F5A46>



GO Reference: GO-2023922-PRO-24026825

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Clifton High School

College Road, Clifton

Bristol

BS8 3JD

Country

United Kingdom