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Tender

PAN2310 - Provision of Occupational Health and Employee Assistance

Leicester City Council

F02: Contract notice

Notice identifier: 2021/S 000-028075

Procurement identifier (OCID): ocds-h6vhtk-02f518

Published 9 November 2021, 3:18pm

Section I: Contracting authority

I.1) Name and addresses

Leicester City Council

City Hall (4th Floor), 115 Charles Street

Leicester

LE1 1FZ

Contact

Mr John Morgan

Email

John.Morgan@leicester.gov.uk

Telephone

+44 1164540347

Country

United Kingdom

NUTS code

UKF21 - Leicester

Internet address(es)

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=ee1a9aa3-ef30-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert?advertId=ee1a9aa3-ef30-ec11-810e-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PAN2310 - Provision of Occupational Health and Employee Assistance

Reference number

DN440416

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Leicester City Council invites tenders for the provision of Corporate Wellbeing Services – Lot 1 Musculoskeletal, Injury and Rehabilitation Service, Lot 2 Employee Assistance Programme and Lot 3 Occupational Health. .

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

II.2) Description

II.2.1) Title

Musculoskeletal Injury and Rehabilitation Service (MIRS)

Lot No

1

II.2.2) Additional CPV code(s)

- 71317200 - Health and safety services
- 71317210 - Health and safety consultancy services
- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Leicester City Council invites tenders for the provision of Corporate Wellbeing Services – Lot 1 Musculoskeletal, Injury and Rehabilitation Service,

The requirement is for the provision of Musculoskeletal Injury and Rehabilitation services to Authority employees (and other third parties) covered within the scope of this contract.

The proposed Contract/s will be for three years with an option to extend for up to a further two years. It is anticipated to award to one supplier per Lot but there is possibility for one organisation to deliver more than one service.

II.2.5) Award criteria

Quality criterion - Name: IT related technical / Weighting: 25

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 25

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The proposed Contract will be for three years with an option to extend for a period or periods

totalling no more than a further two years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Employee Assistance Programme (EAP)

Lot No

2

II.2.2) Additional CPV code(s)

- 85140000 - Miscellaneous health services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Leicester City Council invites tenders for the provision of Corporate Wellbeing Services, Lot 2 Employee Assistance Programme.

This requirement is for the provision of confidential counselling services to Authority employees (and other third parties) covered within the scope of this contract.

The Employee Assistance Programme (EAP) services that are required can broadly be described as a combination of telephone-based and face-to-face counselling; together

with other ad-hoc and tailored services including post-trauma and critical incident support on either a group or individual basis and mediation.

The proposed Contract/s will be for three years with an option to extend for up to a further two years. It is anticipated to award to one supplier per Lot but there is possibility for one organisation to deliver more than one service.

II.2.5) Award criteria

Quality criterion - Name: IT related technical / Weighting: 25

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 25

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The proposed Contract will be for three years with an option to extend for a period or periods

totalling no more than a further two years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Occupational Health

Lot No

3

II.2.2) Additional CPV code(s)

- 85100000 - Health services

II.2.3) Place of performance

NUTS codes

- UKF21 - Leicester

II.2.4) Description of the procurement

Leicester City Council invites tenders for the provision of Corporate Wellbeing Services Lot 3 Occupational Health.

The authority requires the provision of Occupational Health Services for its employees and other third parties covered within the scope of this specification.

The proposed Contract/s will be for three years with an option to extend for up to a further two years. It is anticipated to award to one supplier per Lot but there is possibility for one organisation to deliver more than one service.

II.2.5) Award criteria

Quality criterion - Name: IT related technical / Weighting: 25

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 25

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The proposed Contract will be for three years with an option to extend for a period or periods

totalling no more than a further two years

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 December 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

9 December 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Construction and Technology Court (Queens Bench Division)

Priory Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom