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Tender

## **PAN2310 - Provision of Occupational Health and Employee Assistance**

Leicester City Council

F02: Contract notice

Notice identifier: 2021/S 000-028075

Procurement identifier (OCID): ocids-h6vhtk-02f518

Published 9 November 2021, 3:18pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall (4th Floor), 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mr John Morgan

#### **Email**

[John.Morgan@leicester.gov.uk](mailto:John.Morgan@leicester.gov.uk)

#### **Telephone**

+44 1164540347

#### **Country**

United Kingdom

**NUTS code**

UKF21 - Leicester

**Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=ee1a9aa3-ef30-ec11-810e-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert?advertId=ee1a9aa3-ef30-ec11-810e-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PAN2310 - Provision of Occupational Health and Employee Assistance

Reference number

DN440416

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Leicester City Council invites tenders for the provision of Corporate Wellbeing Services – Lot 1 Musculoskeletal, Injury and Rehabilitation Service, Lot 2 Employee Assistance Programme and Lot 3 Occupational Health. .

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

### **II.2) Description**

#### **II.2.1) Title**

Musculoskeletal Injury and Rehabilitation Service (MIRS)

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 71317200 - Health and safety services
- 71317210 - Health and safety consultancy services
- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Leicester City Council invites tenders for the provision of Corporate Wellbeing Services – Lot 1 Musculoskeletal, Injury and Rehabilitation Service,

The requirement is for the provision of Musculoskeletal Injury and Rehabilitation services to Authority employees (and other third parties) covered within the scope of this contract.

The proposed Contract/s will be for three years with an option to extend for up to a further two years. It is anticipated to award to one supplier per Lot but there is possibility for one organisation to deliver more than one service.

### **II.2.5) Award criteria**

Quality criterion - Name: IT related technical / Weighting: 25

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 25

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The proposed Contract will be for three years with an option to extend for a period or periods

totalling no more than a further two years

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Employee Assistance Programme (EAP)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85140000 - Miscellaneous health services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Leicester City Council invites tenders for the provision of Corporate Wellbeing Services, Lot 2 Employee Assistance Programme.

This requirement is for the provision of confidential counselling services to Authority employees (and other third parties) covered within the scope of this contract.

The Employee Assistance Programme (EAP) services that are required can broadly be described as a combination of telephone-based and face-to-face counselling; together

with other ad-hoc and tailored services including post-trauma and critical incident support on either a group or individual basis and mediation.

The proposed Contract/s will be for three years with an option to extend for up to a further two years. It is anticipated to award to one supplier per Lot but there is possibility for one organisation to deliver more than one service.

#### **II.2.5) Award criteria**

Quality criterion - Name: IT related technical / Weighting: 25

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 25

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The proposed Contract will be for three years with an option to extend for a period or periods

totalling no more than a further two years

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Occupational Health

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Leicester City Council invites tenders for the provision of Corporate Wellbeing Services Lot 3 Occupational Health.

The authority requires the provision of Occupational Health Services for its employees and other third parties covered within the scope of this specification.

The proposed Contract/s will be for three years with an option to extend for up to a further two years. It is anticipated to award to one supplier per Lot but there is possibility for one organisation to deliver more than one service.

### **II.2.5) Award criteria**

Quality criterion - Name: IT related technical / Weighting: 25

Quality criterion - Name: Quality / Weighting: 50

Price - Weighting: 25

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The proposed Contract will be for three years with an option to extend for a period or periods

totalling no more than a further two years

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

9 December 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (Queens Bench Division)

Priory Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom