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Tender

## Supplier Management Systems

Scotland Gas Networks (SGN)

F05: Contract notice – utilities

Notice identifier: 2025/S 000-028059

Procurement identifier (OCID): ocds-h6vhtk-0527d1

Published 28 May 2025, 12:16pm

### Section I: Contracting entity

#### I.1) Name and addresses

Scotland Gas Networks (SGN)

St Lawrence House, Station Approach

Horley

RH6 9HJ

#### Email

[Martyn.Alford@sgn.co.uk](mailto:Martyn.Alford@sgn.co.uk)

#### Country

United Kingdom

#### Region code

UK - United Kingdom

#### Internet address(es)

Main address

<http://www.sgn.co.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://sgn.tlb.app.jaggaer.com/esop/toolkit/negotiation/rfq/modify/configuration/initStepReadOnly.si?reset=true&isOnModification=false&\\_ncp=1748006451545.1612455-4](https://sgn.tlb.app.jaggaer.com/esop/toolkit/negotiation/rfq/modify/configuration/initStepReadOnly.si?reset=true&isOnModification=false&_ncp=1748006451545.1612455-4)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://forms.office.com/Pages/ResponsePage.aspx?id=vDxWuXSYq0G0SH4PYa\\_z64Qw2M\\_omMNOmKPqohkctzRUNIJRUjdWU1NJR1BaU1gzS0pURDVCUTUwMy4u](https://forms.office.com/Pages/ResponsePage.aspx?id=vDxWuXSYq0G0SH4PYa_z64Qw2M_omMNOmKPqohkctzRUNIJRUjdWU1NJR1BaU1gzS0pURDVCUTUwMy4u)

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.6) Main activity**

Production, transport and distribution of gas and heat

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supplier Management Systems

#### **II.1.2) Main CPV code**

- 48490000 - Procurement software package

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

SGN is looking to procure one or more systems to replace existing and legacy Contract Administration System(s) and a legacy Contractor Invoicing and Payments system for

NEC (New Engineering Contract) construction and works contracts.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

All Lots

## **II.2) Description**

### **II.2.1) Title**

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

High-level scope:

#### **2) Contract Payment System**

- Automated Payment Processing: Capabilities to automate application for payment, employers' payment certificates, withholding notice, and compliance with Construction Act payment process.

- Integration with Project Management Tools: The ability to connect with the proposed NEC Contract Administration Platform and our current Oracle P2P accounting system for streamlined data flow and reporting.

- Compliance and Audit Trails: Features that ensure compliance with contractual obligations and provide detailed audit trails for all payment transactions.
- Reporting and Analytics: Tools for generating reports on payment statuses, cash flow forecasts, and contractor performance metrics. Data needs to be held in catalogue format across multiple project or contract types to allow regulatory reporting to Ofgem.
- User-friendly Interface: An intuitive platform that supports easy navigation and accessibility for users across various departments and external contractors.
- Mobile Access: Options for mobile capabilities that allow users to manage payments and approvals on-the-go.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Two further 12-month periods of extension will be available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

High-level scope:

1) NEC Contract Administration System

- Comprehensive Contract Management: Ability to create, store, and manage NEC contracts with version control and document tracking.
- Workflow Automation: Tools to streamline contract approval processes, amendments, and notifications.
- Performance Tracking: Mechanisms for monitoring contract milestones, deliverables, and financial metrics.
- Risk Management: Features to identify, assess, and mitigate risks associated with contract execution.
- Integration Capabilities: Compatibility with our current infrastructure asset management systems and other software tools.
- User-friendly Interface: An intuitive platform that allows easy navigation and accessibility for all users.
- Reporting and Analytics: Tools for generating reports and insights related to contract performance and compliance.

### **II.2.5) Award criteria**

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**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

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This contract is subject to renewal

Yes

Description of renewals

Two further periods of 12-months of extension will be available

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 June 2025

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

4 July 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

SGN

St. Lawrence House, Station Approach

Horley

RH6 9HJ

Country

United Kingdom