

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/028051-2023>

Tender

2023 Support Service for Carers in Aberdeenshire

Aberdeenshire Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-028051

Procurement identifier (OCID): ocds-h6vhtk-04030b

Published 22 September 2023, 2:01pm

Section I: Contracting authority

I.1) Name and addresses

Aberdeenshire Council

Woodhill House

Aberdeen

AB16 5GB

Contact

Claire Scott

Email

claire.j.scott@aberdeenshire.gov.uk

Telephone

+44 1467533371

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

2023 Support Service for Carers in Aberdeenshire

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Aberdeenshire Council, on behalf of the Health and Social Care Partnership and Education and Children's Services, are seeking to commission a range of supports and resources for both adult and young carers. The Service will aim to improve the quality of life for carers through an outcomes led approach, providing the right level of intervention, at the right time. The Service will be flexible and designed to meet the needs of carers in Aberdeenshire.

II.1.5) Estimated total value

Value excluding VAT: £3,769,486

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85300000 - Social work and related services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeenshire

II.2.4) Description of the procurement

Aberdeenshire Council, on behalf of the Health and Social Care Partnership and Education and Children's Services, are seeking to commission a range of supports and resources for both adult and young carers. The Service will aim to improve the quality of life for carers through an outcomes led approach, providing the right level of intervention, at the right time. The Service will be flexible and designed to meet the needs of carers in Aberdeenshire.

Key Service Aims:

- Identification of carers through contact with the Health and Social Care teams, Education and Children's Services, other third sector organisations and development of innovative ways to engage with hidden or marginalised carers;
- Provide carers with information, advice and enable them to access resources within their communities;
- Support carers to complete either an Adult Carer Support Plan or Young Carer Statement; and where this is declined, record and plan other support that is available through the service
- Support carers to complete either an Adult Carer Support Plan or Young Carer Statement; and where eligible refer to the carers team for an SDS budget. Where carers are not eligible for SDS the service will provide support to enable carers to meet their identified outcomes
- Support carers during transitions within their caring role;
- Support at the point of hospital discharge;
- Manage short break funding provided by the Scottish Government through Shared Care Scotland;
- Carer involvement and consultation;
- Support carers to maintain their own health and well-being;
- Provide training and development opportunities to enable carers to continue in their caring role;

- Development role.

II.2.6) Estimated value

Value excluding VAT: £3,769,486

II.2.7) Duration of the contract or the framework agreement

Duration in months

60

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

SPD Selection criteria

Relevant experience (Sect.4 C.1.2)

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services as described. A minimum of two examples will be required.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The management and monitoring of the contract awarded will be undertaken in accordance with the Aberdeenshire Council Social Care Contract Management Framework and guidance in relation to the monitoring of support service contracts. Routine monitoring and KPI reporting; and non-routine compliance reporting processes will be implemented.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.11) Main features of the award procedure

Technical envelope 90

Commercial envelope 10

MEAT

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 005-195971](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 November 2023

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information

1. The Council shall obtain a Creditsafe credit check and will score bidders accordingly:

71 - 100 Very Low Risk – Accept

51 - 70 Low Risk - Accept

30 - 50 Moderate Risk – subject to further discussion internally with the option to reject.

21-29 High Risk – subject to further discussion internally with the option to reject.

1-20 Very High Risk – Reject.

*The following applies if no credit check can be undertaken:

2. Please state current turnover (if contract value is over 50% of reported turnover, further discussion will be had internally with the option to reject).

3. If you are under no obligation to publish accounts on Companies House and/or do not have a comprehensive credit rating then provide audited financial accounts for the previous two years. Both quick and current ratios should be a minimum of 1:1.5 for the two successive years. Bidders whose ratios do not meet the minimum criteria will be rejected. Bidders who can provide audited accounts but chose not to do so shall be rejected.

4. Bidders who have been trading for less than one year and cannot provide audited accounts must submit the cash flow for the current year and a letter from the bank outlining the current cash and credit position for the current year and subsequent year. This will be subject to internal discussion with the option to reject.

5. If bidder still does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their submission is supported by a parent company guarantee.

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance

indicated below:

Employer's Liability Insurance = 10m

Public Liability Insurance = 5m

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25231.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Fair Work Practices

Sustainability and Carbon Reduction

Innovation and Collaboration in Third Sector

(SC Ref:745309)

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sheriff Court

Castle Street

Aberdeen

Country

United Kingdom