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Tender

409 - Welfare and Debt Advice & Information Service

Wigan Council

F02: Contract notice

Notice identifier: 2023/S 000-028011

Procurement identifier (OCID): ocds-h6vhtk-0402ef

Published 22 September 2023, 11:03am

Section I: Contracting authority

I.1) Name and addresses

Wigan Council

Corporate Procurement Team, Customer Directorate, Wigan Town Hall

Wigan

WN1 1YN

Contact

Mr. Anthony Baker

Email

Anthony.Baker@wigan.gov.uk

Telephone

+44 7740040805

Country

United Kingdom

Region code

UKD3 - Greater Manchester

Internet address(es)

Main address

<http://www.wigan.gov.uk/>

Buyer's address

<http://www.wigan.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=9e07d9ab-7458-ee11-8124-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=9e07d9ab-7458-ee11-8124-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

409 - Welfare and Debt Advice & Information Service

Reference number

DN690850

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Wigan Council wishes to establish a contract for the provision of welfare benefit, information and debt advice services across the borough. The contract will be for a period of 3 years with two separate 12-month contract extensions. Therefore, potentially a 5-year contract term (if extension clause exercised).

The service will commence on 1st April 2024 and the successful bidder will be required to provide advice and support to residents aimed at maximising income and reducing debt and homelessness. The services should be easily accessible across the borough and deliver positive outcomes including increased income for the council and a reduction in demand for public services.

The service is required to support our Deal 2030 priorities and address issues linked to the cost-of-living crisis and any future economic challenges. It should provide independent and impartial advice that is efficient and effective in preventing and reducing the problems faced by residents in relation to, but not limited to:

- benefits
- debt
- employment

- health and social care
- housing
- immigration

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD3 - Greater Manchester

II.2.4) Description of the procurement

This opportunity will be an 'FTS Open Procurement Procedure' published via 'The Chest' procurement portal (www.the-chest.org.uk).

This opportunity will be published on Friday 6th October 2023.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

The contract will be for a period of 3 years with two separate 12-month contract extensions.

Therefore, potentially a 5-year contract term (if extension clause exercised).

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

10 November 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom