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Tender

NSS Support

University of Reading

F02: Contract notice

Notice identifier: 2022/S 000-028009

Procurement identifier (OCID): ocds-h6vhtk-03733f

Published 5 October 2022, 4:31pm

Section I: Contracting authority

I.1) Name and addresses

University of Reading

Miller Building, Whiteknights

Reading

RG6 6AB

Email

c.milham@reading.ac.uk

Telephone

+44 1183788305

Fax

+44 1183786709

Country

United Kingdom

NUTS code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address(es)

Main address

<http://www.reading.ac.uk/procurement>

Buyer's address

<http://www.in-tendorganiser.co.uk/theuniversityofreading>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.in-tendhost.co.uk/theuniversityofreading>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NSS Support

Reference number

UOR/PRO/23/007

II.1.2) Main CPV code

- 73000000 - Research and development services and related consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The University is looking for applicants who are able to:• Provide technically excellent national student survey support services and advice;• Show clear Service Standards and the ability to deliver against those;• Show credibility, competence and innovation in the provision of national student surveys;• Provide guidance for staff as appropriate;• Advise on changes to legislation or policy and update the University and appropriate staff members;• Provide solutions which balance quality, flexibility and value for money.• Formulate plans for improving student engagements with the NSS 2023 (inc. Interactions with students and staff, planned communications, details of student reps, etc.) for the subject areas concerned. • Engagement of key staff and student reps to ensure the purpose and process of the survey is understood before launch • Manage survey completion (most likely 2-3 days on site) every week plus virtual support throughout the project life cycle• Analysis of NSS 2023

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 73000000 - Research and development services and related consultancy services
- 73110000 - Research services
- 73210000 - Research consultancy services

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

The University is looking for applicants who are able to:

- Provide technically excellent national student survey support services and advice;
- Show clear Service Standards and the ability to deliver against those;
- Show credibility, competence and innovation in the provision of support for national student surveys;
- Provide guidance for staff as appropriate;
- Advise on changes to legislation or policy and update the University and appropriate staff members;
- Provide solutions which balance quality, flexibility and value for money.
- Formulate plans for improving student engagements with the NSS 2023 (inc. Interactions with students and staff, planned communications, details of student reps, etc.) for the subject areas concerned.
- Engagement of key staff and student reps to ensure the purpose and process of the survey is understood before launch
- Manage survey completion (most likely 2-3 days on site) every week plus virtual support throughout the project life cycle
- Analysis of NSS 2023 results and forward action planning

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

4 November 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

University of Reading

Reading

RG6 6UR

Country

United Kingdom

Internet address

www.reading.ac.uk/procurement