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Tender

## **NSS Support**

University of Reading

F02: Contract notice

Notice identifier: 2022/S 000-028009

Procurement identifier (OCID): ocds-h6vhtk-03733f

Published 5 October 2022, 4:31pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

University of Reading

Miller Building, Whiteknights

Reading

RG6 6AB

#### **Email**

[c.milham@reading.ac.uk](mailto:c.milham@reading.ac.uk)

#### **Telephone**

+44 1183788305

#### **Fax**

+44 1183786709

#### **Country**

United Kingdom

**NUTS code**

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

**Internet address(es)**

Main address

[www.reading.ac.uk/procurement](http://www.reading.ac.uk/procurement)

Buyer's address

[www.in-tendorganiser.co.uk/theuniversityofreading](http://www.in-tendorganiser.co.uk/theuniversityofreading)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.in-tendhost.co.uk/theuniversityofreading](http://www.in-tendhost.co.uk/theuniversityofreading)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NSS Support

Reference number

UOR/PRO/23/007

#### **II.1.2) Main CPV code**

- 73000000 - Research and development services and related consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University is looking for applicants who are able to:• Provide technically excellent national student survey support services and advice;• Show clear Service Standards and the ability to deliver against those;• Show credibility, competence and innovation in the provision of national student surveys;• Provide guidance for staff as appropriate;• Advise on changes to legislation or policy and update the University and appropriate staff members;• Provide solutions which balance quality, flexibility and value for money.• Formulate plans for improving student engagements with the NSS 2023 (inc. Interactions with students and staff, planned communications, details of student reps, etc.) for the subject areas concerned. • Engagement of key staff and student reps to ensure the purpose and process of the survey is understood before launch • Manage survey completion (most likely 2-3 days on site) every week plus virtual support throughout the project life cycle• Analysis of NSS 2023

#### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 73000000 - Research and development services and related consultancy services
- 73110000 - Research services
- 73210000 - Research consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

### **II.2.4) Description of the procurement**

The University is looking for applicants who are able to:

- Provide technically excellent national student survey support services and advice;
- Show clear Service Standards and the ability to deliver against those;
- Show credibility, competence and innovation in the provision of support for national student surveys;
- Provide guidance for staff as appropriate;
- Advise on changes to legislation or policy and update the University and appropriate staff members;
- Provide solutions which balance quality, flexibility and value for money.
- Formulate plans for improving student engagements with the NSS 2023 (inc. Interactions with students and staff, planned communications, details of student reps, etc.) for the subject areas concerned.
- Engagement of key staff and student reps to ensure the purpose and process of the survey is understood before launch
- Manage survey completion (most likely 2-3 days on site) every week plus virtual support throughout the project life cycle
- Analysis of NSS 2023 results and forward action planning

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £250,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

6

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

4 November 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Reading

Reading

RG6 6UR

Country

United Kingdom

Internet address

[www.reading.ac.uk/procurement](http://www.reading.ac.uk/procurement)