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Tender

# **ADOPTION AND SPECIAL GUARDIANSHIP LEADERSHIP BOARD SECRETARIAT AND ADOPTION DATA COLLECTION**

Department for Education

F02: Contract notice

Notice identifier: 2021/S 000-028007

Procurement identifier (OCID): ocds-h6vhtk-02f4d4

Published 8 November 2021, 10:45pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

#### **Email**

[James.DREW@education.gov.uk](mailto:James.DREW@education.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/department-for-education>

## **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://education.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

## **I.4) Type of the contracting authority**

National or federal Agency/Office

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ADOPTION AND SPECIAL GUARDIANSHIP LEADERSHIP BOARD SECRETARIAT AND ADOPTION DATA COLLECTION

#### **II.1.2) Main CPV code**

- 72314000 - Data collection and collation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The required service will continue and expand upon the existing management service for the Adoption and Special Guardianship Leadership Board (ASGLB) and its Chair, which includes the running of the secretariat and the collection and publication of a quarterly adoption statistical release. In addition to this, the new service will provide support to the new task groups of the Board.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72314000 - Data collection and collation services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The required service will continue and expand upon the existing management service for the Adoption and Special Guardianship Leadership Board (ASGLB) and its Chair, which includes the running of the secretariat and the collection and publication of a quarterly

adoption statistical release. In addition to this, the new service will provide support to the new task groups of the Board.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Two optional 1 year extensions

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 9 May 2022

#### **IV.2.7) Conditions for opening of tenders**

Date

9 December 2021

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Department for Education

London

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/department-for-education>