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Tender

## **Provision of Catering and Retail Services at Malone House**

Belfast City Council

F01: Prior information notice

Call for competition

Notice identifier: 2023/S 000-027998

Procurement identifier (OCID): ocids-h6vhtk-0402e8

Published 22 September 2023, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Belfast City Council

9-21 Adelaide Street

Belfast

BT2 8DJ

#### **Email**

[cps@belfastcity.gov.uk](mailto:cps@belfastcity.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKN06 - Belfast

#### **Internet address(es)**

Main address

<https://www.belfastcity.gov.uk>

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://e-sourcingni.bravosolution.co.uk/web/login.shtml>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

Other activity

Other activity: Conference, banqueting, cafe and restaurant.

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Catering and Retail Services at Malone House

Reference number

T2445

#### **II.1.2) Main CPV code**

- 55300000 - Restaurant and food-serving services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Belfast City Council requires catering and retail service provision at Malone House for the following services wedding, celebratory, meeting and retail.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,175,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55520000 - Catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKN06 - Belfast

Main site or place of performance

Malone House, Barnett Demesne, Belfast, BT9 5PB

#### **II.2.4) Description of the procurement**

Located in the south of Belfast, Malone House is an 1820s mansion. It is a popular venue for weddings and social functions with 4 rooms available, the largest having a seated dining capacity for 120 people. A range of meetings and Wedding Celebratory events are held each year. The retail element of Malone House includes a 26 seat Malone Room Café/Bar and 40 seat Restaurant.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,175,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract period is for a 3 year period (36 months) with an option to renew for a further 2 years. It is anticipated that the contract will include a 12 month break clause.

Belfast City Council reserve the right to extend this contract period if the economic operator can present a valid case to do so e.g. to allow for a return of investment on a capital investment proposal regarding the venues.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

23 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.3) Additional information**

This procurement is being let under the Concession Contracts Regulations 2016 'CCR 2016' and the services in scope are listed under Schedule 3 of the CCR 2016, therefore associated procurement procedures apply as allowed for under these scope of services i.e. light touch regime.

Economic Operators are asked to email their initial Expression of Interest to [cps@belfastcity.gov.uk](mailto:cps@belfastcity.gov.uk) before 12 noon on 23rd October 2023.

Following the closing date and time it is anticipated that all those who have expressed an interest will take part in supplier engagement, for example a presentation and site visit, followed by a tender process.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Chichester Street

Belfast

Country

United Kingdom