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Planning

## **Grant Fund Manager Dynamic Purchasing System**

Scottish Government

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-027977

Procurement identifier (OCID): ocids-h6vhtk-0402d7

Published 22 September 2023, 8:51am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Email**

[Jordan.McRae@gov.scot](mailto:Jordan.McRae@gov.scot)

#### **Telephone**

+44 1412420133

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Grant Fund Manager Dynamic Purchasing System

Reference number

CASE/668029

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government are creating a Dynamic Purchasing System (DPS) for Grant Fund Managers. It is anticipated that any future grants given by the Scottish Government that will require a grant fund manager and suit the scope of the DPS will be procured via this DPS. It is however, not guaranteed that every grant fund manager procurement will be conducted via this DPS.

To allow suppliers to hear more information regarding this DPS a supplier event will be held on Wednesday 18th October 1pm - 2.30pm. During this session, there will be an overview presentation of the DPS background and the bidding process that suppliers will need to complete, an information gathering session via anonymous polls and finally a Q&A which will be gathered, anonymised and distributed to all after the session.

The supplier event will help the Scottish Government have a greater understanding of the marketplace and gather the potential number of interested suppliers within the industry prior to publishing the Dynamic Purchasing System.

Please note that the anticipated value of the DPS will be based on the value of fund manager services, not the value of the fund itself and not be confirmed until contract notice stage. The value stated is only an estimate over the 5 year DPS duration and there is no guarantee that the full value will be utilised.

#### **II.1.5) Estimated total value**

Value excluding VAT: £42,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66171000 - Financial consultancy services
- 79400000 - Business and management consultancy and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

The Scottish Government are looking to create a Dynamic Purchasing System to host a bank of qualified suppliers to provide grant fund manager services to a range of grants across the Scottish Government remit.

Throughout the DPS duration and subsequent call off contracts, the key service requirement will be the administration and distribution of grant funds and associated pre and post funding activities. Suppliers will also be expected to make all necessary arrangements to ensure that the full value of available funding is appropriately spent in each financial year, provide the required Management Information (MI) as requested by the Scottish Government, ensure suitable staff are trained and qualified in service delivery as well as having arrangements in place to ensure that all information held shall be securely and sensitively managed. Full detailed requirements of what will be expected will be contained within each call off document tender documentation.

## **II.3) Estimated date of publication of contract notice**

1 November 2023

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## Section IV. Procedure

### IV.1) Description

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

Suppliers Event - Wednesday 18th October 1pm - 2:30pm

If you are interested in attending the suppliers event to hear more about the Dynamic Purchasing System and the process of bidding for a place, can you please note your interest by emailing:

Jordan McRae

[CVFM@gov.scot](mailto:CVFM@gov.scot) by 4pm 04 October 2023

Please include in the email:

Attendees' Names

Name of business

Email address the Supplier's Event should be sent to

Thank you,

Jordan

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=744427](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=744427).

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