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Contract

Supply of Annual Canvass Forms

Caerphilly County Borough Council

F03: Contract award notice

Notice identifier: 2022/S 000-027928

Procurement identifier (OCID): ocds-h6vhtk-03138a

Published 5 October 2022, 9:10am

Section I: Contracting authority

I.1) Name and addresses

Caerphilly County Borough Council

Penallta House, Tredomen Park, Ystrad Mynach

Hengoed

CF82 7PG

Contact

Connor Thomas

Email

Thomac21@Caerphilly.gov.uk

Telephone

+44 1443863161

Country

United Kingdom

NUTS code

UKL16 - Gwent Valleys

Internet address(es)

Main address

<https://www.caerphilly.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0272

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of Annual Canvass Forms

Reference number

CCBC/PS2153/22/CT

II.1.2) Main CPV code

- 22000000 - Printed matter and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Contract award notice is to inform the market of a contract award for a previously advised opportunity for the Supply of Annual Canvass Forms for the annual canvassing registration project.

Please note that this is a contract Award and not a call for competition.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £390,292

II.2) Description

II.2.2) Additional CPV code(s)

- 22820000 - Forms
- 22458000 - Bespoke printed matter
- 22822000 - Business forms

- 22821000 - Electoral forms
- 22900000 - Miscellaneous printed matter
- 22452000 - Postal orders

II.2.3) Place of performance

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Within the boundaries of Caerphilly CBC

II.2.4) Description of the procurement

Caerphilly County Borough Council has awarded a contract to Latcham Direct Ltd following a compliant tendering process

Contract Period 01 July 2022 to the 30 June 2025 with an option to extend for up to a further period of twenty-four (24) months

II.2.5) Award criteria

Quality criterion - Name: Social Value / Weighting: 10

Cost criterion - Name: Total Cost (Excl VAT) / Weighting: 90

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-003311](#)

Section V. Award of contract

Contract No

CCBC/PS2153/22/CT

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

24 June 2022

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 5

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Latcham Direct Ltd

1, Western Drive, Hengrove

Bristol

BS140AF

Telephone

+44 7738766431

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £250,000

Total value of the contract/lot: £390,292

Section VI. Complementary information

VI.3) Additional information

Please note that this is an award notice for a previously advertised tender opportunity.

(WA Ref:122053)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom