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Tender

## **Project and Programme Management Services/Open/Pro/2022**

The Open University

F02: Contract notice

Notice identifier: 2022/S 000-027916

Procurement identifier (OCID): ocds-h6vhtk-037306

Published 4 October 2022, 11:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Open University

Procurement Services, Walton Hall,

Milton Keynes

MK7 6BP

#### **Email**

[finance-tenders@open.ac.uk](mailto:finance-tenders@open.ac.uk)

#### **Telephone**

+44 1908274066

#### **Country**

United Kingdom

#### **NUTS code**

UKJ12 - Milton Keynes

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/openuniversity>

Buyer's address

<https://in-tendhost.co.uk/openuniversity.aspx/BuyerProfiles>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/openuniversity>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Project and Programme Management Services/Open/Pro/2022

Reference number

OUPA10830

#### **II.1.2) Main CPV code**

- 72224000 - Project management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Open University is seeking to establish a multi provider framework for the provision of a range of programme, project and change management consultancy services. The information in the procurement documents outlines the OU's scope of the requirements and high level delivery objectives.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72224000 - Project management consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ12 - Milton Keynes

#### **II.2.4) Description of the procurement**

The Open University uses well established internal project and programme management

teams to manage initiatives in its change portfolio and uses good practice methodologies and governance structures (e.g. APM/PRINC2/MSP and Agile). Due to the scale and complexity of these initiatives, the University often requires access to expertise at various points to supplement internal capability. The University recognises that some initiatives significant behavioural change and thus need more emergent strategies alongside robust governance. The variety of initiatives in the Open University's change portfolio means that each may have different support needs at various points. Those needs cannot always be met internally or through individual contractors. A framework with a group of consultancy partners able to provide expertise across the breadth of our requirements will bolster the Open University's inhouse capabilities and enable the University to respond fully to those varying needs. The Open University intends to contract up to 5 providers to service projects on a call-off basis.

**Service Scope of the Framework:** Project and programme initiation and set up; Project and programme delivery; Project and programme rescue and recovery; Visioning and future state design; Governance; Business case development; Requirements gathering and management; Options Appraisal; Planning including identification and management of critical path; PMO set up and operation; Project and programme controls inc risk, issues and dependencies identification and management, quality and change control; Progress monitoring, reporting and evaluation; Communications and stakeholder management; Benefits management; Agile delivery; Resource and budget management; Health checks; Transition planning and management; Change management inc change readiness assessments, change impact mapping and analysis and supporting organisation to adapt and adopt to business transformation; Behavioural change; Organisation, service, and process design; Culture change; Change leadership.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £4,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Each framework contract is for an initial period of 2 years and may be extended by the Open University for further periods up to a maximum of 4 years in total at its discretion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in the procurement documents.

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 5

In the case of framework agreements, provide justification for any duration exceeding 4 years:

not applicable

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

4 November 2022

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The Open University

Walton Hall

Milton Keynes

MK7 6AA

Country

United Kingdom

Internet address

<https://in-tendhost.co.uk/openuniversity>