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Tender

## **Short Breaks for Children and Young People with Special Educational Needs and Disabilities**

London Borough of Harrow

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-027911

Procurement identifier (OCID): ocds-h6vhtk-04fd35 ([view related notices](#))

Published 28 May 2025, 8:33am

### **Scope**

### **Reference**

DN308722

### **Description**

Short breaks provide children and young people (5 - 18 years) with the opportunity to access a range of enriching activities such as afterschool clubs, holiday playschemes, arts, crafts, sports, community outreach, where they can spend time away from their parent/carer and spend time with their peers. Caring for a child or young person with a disability is exhausting and can put even the strongest relationships under strain. Short breaks provide parents/carers with the opportunity to have a 'break' from their caring responsibilities and to spend time with partners and other members of the family. The service will be available to children and young people between the age of 5-18 living in the London Borough of Harrow who have a disability, as defined under the Equality Act 2010.

Lot 1: 5 - 13 Years Centre Based and After School Activities

Lot 2: 13 - 16 Years Centre Based and After School Activities, Community and Themed Sessions

Lot 3: 16 - 18 Years Community and Themed Sessions Vocational Activities

## **Commercial tool**

Establishes an open framework

A series of frameworks with substantially the same terms. Awarded suppliers are carried over and new suppliers can bid.

## **Total value (estimated)**

- £10,184,000 excluding VAT
- £12,220,800 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2033
- 8 years

Description of possible extension:

The first framework (period 1) for a term of 3 years starting from 1 September 2025 to 31 August 2028, a second framework (period 2) for a term of 2 years from 1 September 2028 to 31 August 2030 with the option to extend for a term of 3 years from 1 September 2030 to 31 August 2033.

When re-opening in year 3, framework providers may be appointed based on their original submission or will have the option to submit a new tender, and new providers may submit

to join the Open Framework.

## **Main procurement category**

Services

## **CPV classifications**

- 85000000 - Health and social work services

## **Contract locations**

- UKI74 - Harrow and Hillingdon

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## **Lot 1. 5-13 Years Centre Based and After School Activities**

### **Description**

This Lot is for Centre Based and After School Activities and must offer a wide range of activities that will ensure that children and young people between the ages of 5 and 13 years old have access to specially designed enriching provision. These activities should offer children and young people a safe and stimulating environment that supports them to make friends, develop new skills, improve outcomes and participate in fun and exciting activities.

### **Lot value (estimated)**

- £3,055,200 excluding VAT
- £3,666,240 including VAT

Framework lot values may be shared with other lots

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. 13 - 16 Years Centre Based and After School Activities, Community and Themed Sessions**

### **Description**

This Lot is specifically for Centre Based and After School Activities, Community and Themed Sessions, there must be a wide range of activities that will ensure that children and young people between the ages of 13 and 16 years old have access to specially designed enriching provision. These activities should offer this age group a safe and stimulating environment to supports them to make friends, develop new skills, improve outcomes and participate in fun and exciting activities.

### **Lot value (estimated)**

- £4,073,600 excluding VAT
- £4,888,320 including VAT

Framework lot values may be shared with other lots

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

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## **Lot 3. 16 - 18 Years Community and Themed Sessions Vocational Activities**

### **Description**

This Lot is for Community and Themed Sessions, and Vocational Activities, must offer a wide range of activities will ensure that children and young people have access to specially designed enriching provision. These activities should offer young people between the ages of 16 and 18 years old a safe and stimulating environment that supports them to make friends, develop new skills, improve outcomes and participate in fun and exciting activities.

### **Lot value (estimated)**

- £3,055,200 excluding VAT
- £3,666,240 including VAT

Framework lot values may be shared with other lots

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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### **Framework**

### **Open framework scheme end date (estimated)**

31 August 2033

### **Maximum number of suppliers**

Unlimited

### **Maximum percentage fee charged to suppliers**

0%

### **Framework operation description**

Direct Awards - The Direct award process is the same for all 3 Lots. Social Workers will identify a need and send a profile out to providers via the Local Authorities Care Place System. Providers will be given a time period to respond, all responses will be shared with the Social Worker and the families of the Children and will then be awarded based on "User Choice".

### **Award method when using the framework**

Without competition

### **Contracting authorities that may use the framework**

Establishing party only

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### **Participation**

## **Legal and financial capacity conditions of participation**

### **Lot 1. 5-13 Years Centre Based and After School Activities**

### **Lot 2. 13 - 16 Years Centre Based and After School Activities, Community and Themed Sessions**

### **Lot 3. 16 - 18 Years Community and Themed Sessions Vocational Activities**

The associated tender documents set out conditions of participation that must be met in order for a supplier to be awarded the public contract. The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.londontenders.org/>

Opportunity ID - DN308722

## **Technical ability conditions of participation**

### **Lot 1. 5-13 Years Centre Based and After School Activities**

### **Lot 2. 13 - 16 Years Centre Based and After School Activities, Community and Themed Sessions**

### **Lot 3. 16 - 18 Years Community and Themed Sessions Vocational Activities**

The associated tender documents set out conditions of participation that must be met in order for a supplier to be awarded the public contract. The procurement documents are available for unrestricted and full direct access, free of charge, at

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## **Particular suitability**

### **Lot 1. 5-13 Years Centre Based and After School Activities**

### **Lot 2. 13 - 16 Years Centre Based and After School Activities, Community and Themed Sessions**

### **Lot 3. 16 - 18 Years Community and Themed Sessions Vocational Activities**

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

19 June 2025, 12:00pm

### **Tender submission deadline**

27 June 2025, 12:00pm

### **Submission address and any special instructions**

[www.londontenders.org](http://www.londontenders.org)

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

7 August 2025

## Recurring procurement

Publication date of next tender notice (estimated): 1 February 2028

## Award criteria

Name	Description	Type	Weighting
Quality / Technical	This section is a series of Generic Questions that must be completed around Service Delivery	Quality	60%
Lot Specific Questions	Lot Specific Questions there are questions around the activities and outcomes for a specific Lot	Quality	40%

## Other information

### Conflicts assessment prepared/revised

Yes

## Procedure

### Procedure type

Open procedure

## **Special regime**

Light touch

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## **Documents**

### **Associated tender documents**

<http://www.londontenders.org>

All tender documents comprising of those listed below are being provided at the same time that this tender notice is published at <http://www.londontenders.org>/ Opportunity Id: DN308722

Document - PSQ Instructions and Assessment Methodology

Document - Invitation to Tender

Document - Service Specifications for Lot 1, Lot 2 & Lot 3

Document - Pricing Schedule for Lot 1, Lot 2 & Lot 3

Document - Framework Agreement

Document - Call-Off Contract

### **Technical specifications to be met**

<http://www.londontenders.org>

Technical specifications to be met

<http://www.londontenders.org/>

The tender specification is being provided at the same time that the tender notice is published at <http://www.londontenders.org/> Opportunity Id: DN308722

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## **Contracting authority**

### **London Borough of Harrow**

- Public Procurement Organisation Number: PQRC-2343-GRQR

Forward Drive

Harrow

HA3 8FL

United Kingdom

Contact name: Lisa Taylor

Email: [procurement@harrow.gov.uk](mailto:procurement@harrow.gov.uk)

Region: UKI74 - Harrow and Hillingdon

Organisation type: Public authority - sub-central government