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Contract

## **CPG/12336/2025 - SSJ - Provision of Maintenance of the Security Barriers/Gates for the British Embassy in Washington**

Foreign, Commonwealth and Development Office

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-027897

Procurement identifier (OCID): ocds-h6vhtk-0508c1 ([view related notices](#))

Published 27 May 2025, 6:49pm

### **Scope**

### **Reference**

CPG/12336/2025

### **Description**

Post requires a service contract to maintain the security barrier/gates at the British Embassy compound. The maintenance agreement includes 4 visits per year from COVA UK engineers to service the physical gates and electronic operating system. Spare parts are not included in the service agreement, and these are charged separately as and when required.

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## **Contract 1**

### **Supplier**

- [Cova Security Gates Ltd](#)

### **Contract value**

- £70,760 excluding VAT
- £70,760 including VAT

Below the relevant threshold

### **Date signed**

13 May 2025

### **Contract dates**

- 20 May 2025 to 19 May 2027
- 2 years

### **Main procurement category**

Services

## CPV classifications

- 50000000 - Repair and maintenance services
- 34928300 - Safety barriers

## Contract locations

- US - United States

## Key performance indicators

Name	Description	Reporting frequency
Financial Control	Invoices are accurate & submitted in a timely manner. To achieve KPI the Contractor must send 100% of the bills with the accurate services cost.	1 months
Pricing	Service Provider to abide to the pricing accorded in the contract throughout the duration of the relationship. Variation to contract to be considered with prior evidence and should be agreed and signed by the Authority and supplier.	1 months
Agreed action points	Implementation of any agreed action points arising from agreed works to be executed against agreed timelines. Action points implemented & reported to PM.	1 months
Service Reports	Service reports to be available at all times if requested.	3 months
Timing of Response and Delivery	The Contractor shall respond to Authorities solicitation in a period no longer than 8 hours. To achieve KPI the Contractor must comply to respond 100% of the times.	1 months

Name	Description	Reporting frequency
Service Delivery	Compliance with the service delivery in accordance with The Statement of Requirement Services indicated in ATT 4 to be meet or exceeded.	1 months
Quality	Any issues of quality discovered during work inspections or otherwise are mentioned verbally with representative from the British Embassy on site, or with written report/email and solution implemented within a reasonable time frame (48 hours).	1 months
Customer Satisfaction	The Authority is satisfied with the service.	1 months
H&S	Service Provider & their staff to abide by standards equivalent to those set out in the Health & Safety requirements. CM to review and train staff as required.	1 months
Security	Un-authorized access to the Authority's premises, or security incidents due to Contractor negligence. CM to check ongoing compliance with site specific requirements & to ensure any failures are reported immediately to Post Manager. Contract Manager to ensure that should a staff member need to be removed from site due to misconduct or the like, this is acted upon immediately and an appropriately trained and vetted replacement sourced within 24 hours.	1 months

<b>Name</b>	<b>Description</b>	<b>Reporting frequency</b>
Reporting	The Contractor should ensure timely/quickly provision of a report of work highlighting work completed, any findings or additional requirements.	1 months
Staffing levels and coverage	Contract Manager to ensure that the provision of additional staff for any additional work, to cover annual leave or sickness is undertaken within 24 hours of submission of the request unless agreed otherwise with the client.	1 months
Uniforms and presentation	All staff are well presented, wearing clean uniform in good condition and have identification visible at all times. CM to ensure any uniform related issues are resolved in a timely manner & that uniform standards are enforced by On Site Supervisors.	1 months
Code of Conduct	All staff comply with the Contractors' Code of Conduct, to abide by standards, not to engage in any conduct that may embarrass the FCDO or HMG. CM to report during regular meetings	1 months

## **Signed contract documents**

[CPG.12336.2025 - Provision of Maintenance of the Security Barriers Gates for Washington Fully Signed \(1\).pdf](#)

## **Procedure**

## Procedure type

Below threshold - open competition

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## Supplier

### Cova Security Gates Ltd

Unit C1, Sussex Manor Business Park

Gatwick Road, Crawley

RH10 9NH

United Kingdom

Email: [sharon.saunders@covasecuritygates.com](mailto:sharon.saunders@covasecuritygates.com)

Region: UKJ28 - West Sussex (North East)

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1

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## Contracting authority

**Foreign, Commonwealth and Development Office**

- Public Procurement Organisation Number: PXRR-8771-PHVX

King Charles Street

London

SW1A 2AH

United Kingdom

Email: [ame.procurement2@fcdo.gov.uk](mailto:ame.procurement2@fcdo.gov.uk)

Website:

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Region: UKI32 - Westminster

Organisation type: Public authority - central government