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Tender

## **Coventry and Warwickshire Integrated Community Autism Support Service**

Warwickshire County Council

NHS Coventry and Warwickshire Integrated Care Board (ICB)

Coventry City Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-027895

Procurement identifier (OCID): ocds-h6vhtk-0372f7

Published 4 October 2022, 4:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Warwickshire County Council

Shire Hall, Market Square

WARWICK

CV344RL

#### **Contact**

Manjit Nagra

#### **Email**

[manjitnagra@warwickshire.gov.uk](mailto:manjitnagra@warwickshire.gov.uk)

#### **Telephone**

+44 1926412026

**Country**

United Kingdom

**Region code**

UKG13 - Warwickshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)

Buyer's address

[www.warwickshire.gov.uk/procurement](http://www.warwickshire.gov.uk/procurement)

**I.1) Name and addresses**

NHS Coventry and Warwickshire Integrated Care Board (ICB)

Westgate House Market Street

Warwick

CV34 4DE

**Email**

[cwicb.contactus@nhs.net](mailto:cwicb.contactus@nhs.net)

**Country**

United Kingdom

**Region code**

UKG13 - Warwickshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.happyhealthylives.uk/integrated-care-board/>

**I.1) Name and addresses**

Coventry City Council

3 Upper Precinct

Coventry

CV1 1FS

**Email**

[susan.byatt@coventry.gov.uk](mailto:susan.byatt@coventry.gov.uk)

**Country**

United Kingdom

**Region code**

UKG33 - Coventry

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.coventry.gov.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.csw-jets.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Coventry and Warwickshire Integrated Community Autism Support Service

Reference number

CSW - 13309

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services
  - DA28 - Social service
  - DA29 - Social work

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

Warwickshire County Council (the Council) on behalf of Coventry and Warwickshire integrated Care Board (ICB) and Coventry City Council is seeking to commission a Collaboration where each provider has an individual contract with the Council, with one provider playing the co-ordination role of the partnership.

This service model is the preferred option for service delivery by all partners. However, we also would accept tender submissions from one provider who can demonstrate they are able to deliver the full service specification.

The approach of delivery should be community-first and outcome-focused. It is envisaged that "One Front Door" (Single Point of Entry) is offered to simplify access into the pool of services that are operating under a shared visual identity/brand, through a Collaborative Partnership model.

The service will be available all year round to individuals who live in Warwickshire or Coventry.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Generally within the County Council boundaries of Warwickshire County Council and Coventry City Council but also

may be outside the boundaries.

### **II.2.4) Description of the procurement**

This service will include the following elements:

- Improved and coproduced offer of information and advice provided in an accessible

format, including promotional resources to market that offer;

- Support for children, young people and adults awaiting an autism assessment and those diagnosed with autism residing in Coventry and Warwickshire, their siblings and parents/carers/family members (incl. 1:1 support, group support, peer support) provided as a blended online and face to face outreach offer;
- Autism awareness sessions for parents and family members of autistic children and young people, and adults;
- A Navigation function as front door for queries related to autism, assessment process and support available to people pre-assessment, post diagnosis and their parents/carers/family members;
- Mentoring roles which will be aimed at providing guidance, motivation, emotional support, and role modelling as well as low-moderate level of Mental Health support to those using the service;
- Working closely with specialist services such as Keyworkers or Intensive Support Service to facilitate step down for those individuals whose complex needs were stabilised, and they are able to live in their local communities with non-specialist support; equally the service will facilitate a step-up provision to refer people they support to specialist services, as appropriate;
- Supporting those people whose needs do not meet social care eligibility criteria or where social care package of care does not meet some, non-eligible needs, which fall within the remit of this service (such as e.g. emotional needs or ability to maintain education or employment);
- Autism awareness and support to professionals working with people awaiting a neurodevelopmental assessment, those diagnosed with autism, and their families.

## **II.2.7) Duration of the contract or the framework agreement**

Duration in months

48

## **II.2.14) Additional information**

The contract term will be for 2 years however the Council reserves the right to extend the contract by further periods not exceeding 24 months (24 being the maximum available extension period) at the discretion of the Council based on the contract performance of the successful applicant

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

All as detailed in the tender documentation.

The Council will undertake its financial assessment of the tendering organisation (and if considered necessary by the Council, any partners within a consortium bid) based on its own

evaluation of the Tenderers most recent 2 years accounts (or if 2 years accounts are not available, equivalent evidence which confirms financial viability). The assessment of accounts will be supported by an independent credit reference report from Creditsafe where this is available. The Council may also impose a Bond or Performance Guarantee on the successful Tenderer.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

All as detailed in the tender documentation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at:

<https://www.legislation.gov.uk/ukxi/2015/102/contents/made>

#### **IV.1.11) Main features of the award procedure**

All as detailed in the tender documentation.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 November 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English



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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

During the course of the contract period the range and scope of these services may be subject to modification and variation to meet the changing needs and requirements of the Council and partners, potential changes in legislation and the changing demands placed on the Council by its customers. These changes may include (but are not limited to): -

- Increases or decreases in funding - this will usually be due to reductions or additions in budget allocations as part of the Council and partners' budget setting processes, It may also be as a consequence of additional funding streams which were unknown at the time of awarding the contract but which are provided to increase the volume of services delivered.
- This contract is being funded either in full or in part by the Improved Better Care Fund and is therefore impacted by and is subject to any national or local decisions relating to the Better Care Fund and associated Policy Framework
- Changes in legislation that may for example require the inclusion of new customer groups
- The identification of additional service recipients, not originally captured by the scope of the contract
- Opportunities offered by emerging/ new technologies
- Ongoing performance monitoring indicating a change required in allocations made for each service element from the overall funding amount.

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Warwickshire County Council will be using its e-tendering system (CSW-JETS) for the administration of this procurement process. Providers must register with the system (if they haven't previously done so) in order to be able to express an interest in the project and download documents. The web address for CSW-JETS is

[www.csw-jets.co.uk](http://www.csw-jets.co.uk) (<https://www.csw-jets.co.uk>). Registration and use of CSW-JETS is free.

If you are having trouble registering with CSW-JETS please email us at [procurement@warwickshire.gov.uk](mailto:procurement@warwickshire.gov.uk)