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Tender

## **External Legal Services**

University of Huddersfield

F02: Contract notice

Notice identifier: 2021/S 000-027881

Procurement identifier (OCID): ocds-h6vhtk-02f456

Published 5 November 2021, 4:59pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Huddersfield

Queensgate

Huddersfield

HD1 3DH

#### **Contact**

Claire Gunton

#### **Email**

[c.gunton@hud.ac.uk](mailto:c.gunton@hud.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE44 - Calderdale and Kirklees

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/universityofhuddersfield>

Buyer's address

[www.hud.ac.uk](http://www.hud.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofhuddersfield>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofhuddersfield>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

External Legal Services

Reference number

HUD-VCO-003

### **II.1.2) Main CPV code**

- 79100000 - Legal services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The University is seeking to appoint suitable supplier(s) to provide external legal services to support existing in-house legal provision. The University's requirement for legal services covers a broad spectrum and may include: Student Affairs, Statutory Framework and Governance, Property Matters, Employment and Personnel Matters, Company and Commercial Matters, Charities Law, Intellectual Property, Litigation, Statutory Compliance, Licensing, Financial Matters, International, Data Protection

### **II.1.5) Estimated total value**

Value excluding VAT: £1,400,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKE44 - Calderdale and Kirklees

Main site or place of performance

Huddersfield

### **II.2.4) Description of the procurement**

The University is seeking to appoint suitable supplier(s) to provide external legal services to support existing in-house legal provision. The University's requirement for legal services covers a broad spectrum and may include: Student Affairs, Statutory Framework and

Governance, Property Matters, Employment & Personnel Matters, Company & Commercial Matters, Charities Law, Intellectual Property, Litigation, Statutory Compliance, Licensing, Financial Matters, International, Data Protection

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 February 2022

End date

31 January 2025

This contract is subject to renewal

Yes

Description of renewals

The resulting agreement will have an initial duration of 3 years with the option to extend for 2 further periods of 2 years, subject to continued satisfactory performance and pricing. The maximum agreement term is 7 years.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

10 December 2021

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

University of Huddersfield

Queensgate

Huddersfield

HD1 3DH

Email

[procurement@hud.ac.uk](mailto:procurement@hud.ac.uk)

Country

United Kingdom

Internet address

[www.hud.ac.uk](http://www.hud.ac.uk)