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Contract

MOUNT MAKING CONTRACT

Historic Environment Scotland

F03: Contract award notice

Notice identifier: 2023/S 000-027874

Procurement identifier (OCID): ocds-h6vhtk-03e497

Published 21 September 2023, 11:11am

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Contact

Fiona Fretwell

Email

procurement@hes.scot

Telephone

+44 1316688866

Fax

+44 1316688877

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

Built Environment, Heritage and Tourism

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

MOUNT MAKING CONTRACT

Reference number

HES/C/4211

II.1.2) Main CPV code

- 92521100 - Museum-exhibition services

II.1.3) Type of contract

Services

II.1.4) Short description

HES requires specialist mount making services primarily, but not exclusively, for its historic collections held at Properties in Care throughout Scotland. These collections vary greatly in size, material and theme. Examples include small archaeological finds, large carved stones, artillery, books and archival material etc. HES hold material associated with over 160 properties across Scotland.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £4,800.37

II.2) Description

II.2.2) Additional CPV code(s)

- 92521100 - Museum-exhibition services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The scale of mount making required will vary from site to site. Some projects may only require one object to be mounted. Larger projects may require over 100 objects to be mounted. Project priorities are fast changing and the mount maker needs to be adaptable to this. The contract requires the Supplier to carry out work both off and on site.

Approximately 25% of Historic Environment Scotland's collections are comprised of stone, which range in size and weight. When working with these collections, the mount maker may be required to work alongside Historic Environment Scotland's Applied Conservation and Monument Conservation teams in order to access and move objects. Experience of setting up and using lifting equipment and scaffolding is essential, as is a knowledge of the relevant health and safety legislation that covers this type of work.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-021242](#)

Section V. Award of contract

Contract No

HES/C/4211

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

19 September 2023

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

LightlyWest

2 Danielton Cottages, Dingleton Loan, Dingleton Road

Melrose

TD6 9QW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £4,800.37

Section VI. Complementary information

VI.3) Additional information

When you are submitting your response please identify clearly any terms and conditions clauses that may cause an issue. HES will not negotiate at contract award or post contract award.

(SC Ref:745421)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom