

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/027874-2023>

Contract

## **MOUNT MAKING CONTRACT**

Historic Environment Scotland

F03: Contract award notice

Notice identifier: 2023/S 000-027874

Procurement identifier (OCID): ocds-h6vhtk-03e497

Published 21 September 2023, 11:11am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

#### **Contact**

Fiona Fretwell

#### **Email**

[procurement@hes.scot](mailto:procurement@hes.scot)

#### **Telephone**

+44 1316688866

#### **Fax**

+44 1316688877

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://historicenvironment.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00164](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164)

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

Other activity

Built Environment, Heritage and Tourism

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

MOUNT MAKING CONTRACT

Reference number

HES/C/4211

#### **II.1.2) Main CPV code**

- 92521100 - Museum-exhibition services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

HES requires specialist mount making services primarily, but not exclusively, for its historic collections held at Properties in Care throughout Scotland. These collections vary greatly in size, material and theme. Examples include small archaeological finds, large carved stones, artillery, books and archival material etc. HES hold material associated with over 160 properties across Scotland.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £4,800.37

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 92521100 - Museum-exhibition services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

The scale of mount making required will vary from site to site. Some projects may only require one object to be mounted. Larger projects may require over 100 objects to be mounted. Project priorities are fast changing and the mount maker needs to be adaptable to this. The contract requires the Supplier to carry out work both off and on site.

Approximately 25% of Historic Environment Scotland's collections are comprised of stone, which range in size and weight. When working with these collections, the mount maker may be required to work alongside Historic Environment Scotland's Applied Conservation and Monument Conservation teams in order to access and move objects. Experience of setting up and using lifting equipment and scaffolding is essential, as is a knowledge of the relevant health and safety legislation that covers this type of work.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-021242](#)

---

## **Section V. Award of contract**

### **Contract No**

HES/C/4211

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

19 September 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

LightlyWest

2 Danielton Cottages, Dingleton Loan, Dingleton Road

Melrose

TD6 9QW

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £4,800.37

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

When you are submitting your response please identify clearly any terms and conditions clauses that may cause an issue. HES will not negotiate at contract award or post contract award.

(SC Ref:745421)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of Peace Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom