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Tender

## **Supply of Woodchip Biomass Fuel for Eden Campus Energy Centre**

University of St Andrews

F02: Contract notice

Notice identifier: 2023/S 000-027859

Procurement identifier (OCID): ocds-h6vhtk-040287

Published 21 September 2023, 10:26am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of St Andrews

Walter Bower House, Eden Campus

Guardbridge

KY16 0US

#### **Contact**

Sarah Cutler

#### **Email**

[slc30@st-andrews.ac.uk](mailto:slc30@st-andrews.ac.uk)

#### **Telephone**

+44 1334464073

## **Country**

United Kingdom

## **NUTS code**

UKM72 - Clackmannanshire and Fife

## **Internet address(es)**

Main address

<http://www.st-andrews.ac.uk/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00111](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00111)

## **I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/universityofstandrews>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofstandrews>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://in-tendhost.co.uk/universityofstandrews>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Woodchip Biomass Fuel for Eden Campus Energy Centre

#### **II.1.2) Main CPV code**

- 09111400 - Wood fuels

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Supply of Woodchip Biomass Fuel for Eden Campus Energy Centre in Guardbridge, Fife.

The Buyer is Eden Estuary Energy Centre Ltd.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 09111400 - Wood fuels

#### **II.2.3) Place of performance**

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

UK- Guardbridge, nr St Andrews, Fife.

#### **II.2.4) Description of the procurement**

The supply of Woodchip Biomass Fuel for Eden Campus Energy Centre in Guardbridge.

Eden Estuary Energy Limited (EEEL) owns the Eden Campus Energy Centre and District Heat Network. This is operated on a day-to-day basis by the University of St Andrews. This heat network provides heating and hot water to 44 buildings within the University's teaching and student residence buildings within St Andrews town. The heat source for this district heat network is provided by a 6.5MW Biomass Energy Centre which is located within the University's Eden Campus at Guardbridge.

The Energy Centre Biomass Furnace is fueled by virgin coniferous soft wood woodchip in the form of a P45s graded biomass woodchip. The woodchip delivery system requires deliveries to be deposited using a 'walking floor' HGV trailer. The normal delivery load is c.25 tonnes. The woodchip is deposited via the walking floor trailer into one of two woodchip storage silos which will have been pre-prepared to accept deliveries by the University's Biomass Operations Team.

In previous years, the Energy Centre biomass furnace has burnt approximately 10,000 tonnes of virgin softwood woodchip per annum to meet the University's heat demand. Annual woodchip usage is however weather dependent, and weather extremes can affect this usage by approximately  $\pm 10\%$ .

The Biomass Plant's operational heat output plan is dictated by the seasons, with a much higher heat output required during winter months.

Full details are included in the Specification, Fuel Supply Agreement and other documents that form part of the tender.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

This contract is subject to renewal

Yes

Description of renewals

Subject to satisfactory performance and mutual agreement 2 x 12 months extensions may be awarded.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Although EEEL is the Buyer, this procurement is being administered by the University of St Andrews (UoSA). UoSA administer tenders through InTend (eTendering System). To Express an Interest go to the tender website at <https://intendhost.co.uk/universityofstandrews>

Please note that 'Notes of Interest' placed via PCS (Public Contracts Scotland) are not automatically accepted

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Woodsure Accreditation.

UK Government Biomass Suppliers List (BSL) to ensure eligibility for the Renewable Heat Incentive (RHI) scheme.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see Invitation to Tender documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 October 2023

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

23 October 2023

Local time

12:00pm

Place

Procurement - University of St Andrews

Information about authorised persons and opening procedure

Appointed Procurement Staff

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 4 months prior to contract end date.

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

The University of St Andrews (UoSA) is administering this tender for EEEL. All tenders for UoSA are administered through InTend (eTendering System). To Express an Interest please go to the tender website at <https://intendhost.co.uk/universityofstandrews>

Please note that 'Notes of Interest' placed via PCS (Public Contracts Scotland) are not automatically accepted

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=744989](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=744989).

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

Not applicable

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Please see Invitation to Tender Documents.



(SC Ref:744989)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone

+44 1382229961

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The University of St Andrews will incorporate a minimum of 10 calendar day standstill period at the point of information on the award of the contract being communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be requested from The University of St Andrews.

If an appeal regarding the award of contract has not been successfully resolved The Public Contracts (Scotland) Regulations 2012 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rule to take action in the Sheriff Court or Court of Session.

The anticipated review body in such cases would be:

Dundee Sheriff Court

6 West Bell Street

Dundee

DD1 9AD

Telephone: +44 1382 229 961

Anyone bringing court proceedings against the University of St Andrews must inform the University of St Andrews in advance of the alleged breach and its intention to bring proceedings. Any such action must be brought within 15 days of the date on which a decision is sent to them or published to challenge that decision.

Proceedings seeking an ineffectiveness order must be brought within 30 days of the publication of the contract award notice in the OJEU, or 30 days from the date of a decision letter to all tenderers concerned, and any candidates concerned, containing a summary of the reason for the recipient being unsuccessful, otherwise 6 months from the date of entering into the contract or concluding the framework agreement.

Where a contract has not been entered into the Court may, by interim order, suspend the procurement procedure. The court may also set aside a decision or actions taken by the University or order it to amend and document; and/or award damages. However, by express requirement the court may decide not to grant an interim order when the negative consequences of such an order are likely to outweigh the benefits, having regard to a number of considerations.

If the contract has been entered into the Court may, depending on the nature of the breach: make an ineffectiveness order; impose a financial penalty; shorten the duration of the contract; make any other order considered appropriate to address the consequences of ineffectiveness or shortening the duration of the contract; award damages.