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Tender

Provision of Statutory Financial Audit Services Including the Production of Full Statutory Accounts and Filing with Companies House 2023

Blackpool Council

F02: Contract notice

Notice identifier: 2023/S 000-027838

Procurement identifier (OCID): ocds-h6vhtk-040279

Published 21 September 2023, 8:13am

Section I: Contracting authority

I.1) Name and addresses

Blackpool Council

PO Box 4

Blackpool

FY1 1NA

Contact

Mrs Helen Thompson

Email

helen.thompson@blackpool.gov.uk

Telephone

+44 1253478760

Country

United Kingdom

Region code

UKD42 - Blackpool

Internet address(es)

Main address

<http://www.blackpool.gov.uk/>

Buyer's address

<http://www.blackpool.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.the-chest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.the-chest.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Statutory Financial Audit Services Including the Production of Full Statutory Accounts and Filing with Companies House 2023

Reference number

DN683449

II.1.2) Main CPV code

- 79212300 - Statutory audit services

II.1.3) Type of contract

Services

II.1.4) Short description

Blackpool Council are looking to appoint a suitable company in order to undertake full statutory financial audit services including the production of full statutory accounts and filing with Companies House for the following entities:

- Blackpool Housing Company Limited (BHCL) group of Companies: Blackpool Housing Company Limited (BHCL) and Lumen Housing Limited (Registered Provider (RP) of Social Housing)
- Blackpool Operating Company Limited (BOCL)
- Blackpool Entertainment Company Limited (BECL)
- Blackpool Transport Services Limited (BTSL)
- Blackpool Airport group of Companies: Blackpool Airport Limited (BAL), Blackpool Airport Properties Limited (BAPL) and Blackpool Airport Operations Limited (BAOL)
- Blackpool Coastal Housing Limited (BCHL)
- Blackpool Waste Services Limited (BWSL)

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212100 - Financial auditing services

II.2.3) Place of performance

NUTS codes

- UKD42 - Blackpool

II.2.4) Description of the procurement

Tender submissions should be based on seven audit cycles in total, clearly setting out the price for each cycle. Provision of the service will commence 1 January 2024 with the audit of the 2023/24 accounts (1 April 2023 – 31 March 2024 financial year). This timing is intended to allow for audit planning and interim audit work to be undertaken before the end of the relevant financial year.

Appointment will be made by Blackpool Council and the appointment process will also be managed and delivered by Blackpool Council.

It is an essential requirement that the successful bidder complete the audit requirements, produce statutory accounts, audit report including audit opinion and file accounts with Companies House for each of the companies, in accordance with the following approximate timetable for audit cycle 1 (2023/24 statutory accounts):

- Completion of audit and preparation of draft statutory accounts:

Complete Mid May 2024

- Completion of final statutory accounts including Board of Directors approval:

Mid July 2024

- File Statutory accounts at Companies House:

October 2024

Further audit cycles will follow a similar timetable in subsequent years.

The successful bidder must demonstrate how they will ensure independence in regards to the relationship and working arrangements with both Blackpool Council and each of the respective companies.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 55

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 35

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2024

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended by 1 year plus 1 year

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

23 October 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

High Court Justice England and Wales

Strand

London

WC2A 2LL

Telephone

+44 2070734734

Country

United Kingdom

Internet address

<https://www.judiciary.uk/courts-and-tribunals/high-court/>