

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/027838-2022>

Tender

Provision of an Occupational Health Services and Employee Assistance Programme

Oxford City Council

F02: Contract notice

Notice identifier: 2022/S 000-027838

Procurement identifier (OCID): ocds-h6vhtk-0372cf

Published 4 October 2022, 1:58pm

Section I: Contracting authority

I.1) Name and addresses

Oxford City Council

Oxford City Council, St.Aldates

Oxford

OX1 1DS

Email

procurement@oxford.gov.uk

Country

United Kingdom

Region code

UKJ14 - Oxfordshire

Internet address(es)

Main address

<http://www.oxford.gov.uk>

Buyer's address

<http://www.oxford.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of an Occupational Health Services and Employee Assistance Programme

Reference number

DN636038

II.1.2) Main CPV code

- 85100000 - Health services

II.1.3) Type of contract

Services

II.1.4) Short description

This Contract is for the Provision of an Occupational Health (OH) and Employee Assistance Programme (EAP) for Oxford City Council and its entities Oxford Direct Services Limited (ODSL), Oxford Direct Services Trading Limited (ODSTL), Oxford City Housing Limited (OCHL) Trading as OX Place and Oxford City Housing Development Limited (OCHDL).

The contract will be divided into lots and suppliers are invited to bid for one of or both lots:

Lot 1: Occupational Health (OH)

Lot 2: Employee Assistance Programme (EAP)

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Occupational Health (OH)

Lot No

1

II.2.2) Additional CPV code(s)

- 85100000 - Health services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

The Council has invested significantly over the past few years in a variety of initiatives to support the health, wellbeing and physical and mental wellbeing of our workforce. This includes a current Occupational Health and Employee Assistance Programme (the contract expires in March 2023) Occupational Health and a series of Health & Wellbeing projects.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 periods of 12 months, up to a maximum of 5 year total contract

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Employee Assistance Programme (EAP)

Lot No

2

II.2.2) Additional CPV code(s)

- 85100000 - Health services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

Organisations are invited to submit proposals to deliver and maintain an all-inclusive Employee Assistance Programme that is tailored to meet the needs of our diverse workforce and offer a critical incident and trauma support service for individuals and/or group debriefs.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for 2 periods of 12 months, up to a maximum of 5 year total contract

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 November 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

3 November 2022

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Oxford City Council

Oxford

Country

United Kingdom