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Tender

## **HBC - Hertsmere Cycle Hire Scheme**

Hertsmere Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-027776

Procurement identifier (OCID): ocds-h6vhtk-02f3ed

Published 5 November 2021, 9:08am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hertsmere Borough Council

Elstree Way

Borehamwood

WD6 1WA

#### **Contact**

Procurement

#### **Email**

[Kirsten.brown@hertsmere.gov.uk](mailto:Kirsten.brown@hertsmere.gov.uk)

#### **Telephone**

+44 2082072277

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.hertsmere.gov.uk](http://www.hertsmere.gov.uk)

Buyer's address

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HBC - Hertsmere Cycle Hire Scheme

Reference number

HC234

#### **II.1.2) Main CPV code**

- 63710000 - Support services for land transport

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Hertsmere Borough Council is seeking a provider to deliver a cycle hire scheme in Borehamwood, Hertsmere on a trial basis. The provider must have a successful track record in working with Local Authorities in the UK delivering cycle hire schemes. The initial phase would trial the scheme in Borehamwood and adjoining areas for a period of 4 years and may be extended for a further two years as two separate twelve month extensions. Depending on the success of the scheme and availability of funding, it may be extended and/or expanded into other areas of the Borough and adjoining areas.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 34430000 - Bicycles
- 63712000 - Support services for road transport

- 48000000 - Software package and information systems

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

In order to encourage residents and visitors to use cycle as a mode of transportation, the cycle hire scheme is being pursued in Borehamwood and adjoining areas as a trial for 4 years and may be extended for a further two years as two separate twelve month extensions. Depending on the success of the scheme and availability of funding, it may be extended and/or expanded into other areas of the Borough and adjoining areas. Intended Outcomes The public bike hire scheme is expected to achieve the following benefits locally: a. encourage a modal shift to active and sustainable form of transportation b. reduce its transport related emissions, thus contributing towards our commitment of achieving net zero carbon emissions by 2050 c. improved air quality in Borehamwood d. provide an additional mode of transport for local areas which are not well connected e. make cycles available to the public at low cost, thus improving accessibility f. promote net zero carbon and sustainable development of the Council g. improve health and well-being of the users of the scheme by supporting an increase in activity levels.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The initial phase would trial the scheme in Borehamwood and adjoining areas for a period

of 4 years and may be extended for a further two years as two separate twelve month extensions. Depending on the success of the scheme and availability of funding, it may be extended and/or expanded into other areas of the Borough and adjoining areas.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

. Hertsmere is open to innovative proposals of risk mitigating and profit sharing approach with the successful provider. The intention is to incentivise a commercially viable scheme that delivers Hertsmere's vision and mission with capped expenditure for the Council and minimum risk to public funds.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 December 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

9 December 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

To access this procurement opportunity please visit [www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk) and follow the on-screen guidance. In accordance with Regulation 53 of The Public Contracts Regulations 2015, the Council's procurement documents are available within the e-Tendering system. This is a one stage procurement process. Therefore, if you wish to be considered as a tenderer you must complete and submit a tender by the specified closing date and time. Tender submissions cannot be uploaded after this return deadline. If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: [support@in-tend.com](mailto:support@in-tend.com) or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday, 8:30-17:30. The Council reserves the right at any time to cease the procurement process and not award a Contract or to award only part of the opportunity described in this notice. If the Council takes up this right, then they will not be responsible for or pay the expenses or losses, which may be incurred by any organisation or tenderer as a result. The Council undertakes to hold confidential any information provided in the proposal submitted, subject to the Council's obligations under the law including the Freedom of Information Act 2000. If the organisation considers that any of the information submitted in the proposal should not be disclosed because of its sensitivity then this should be stated with the reason for considering it sensitive. The Council will then endeavour to consult with the applicant about such sensitive information when considering any request received under the Freedom of Information Act 2000 before replying to such a request.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for lodging appeals: The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the Contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a Contract before a contract is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a Contract has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the Contract has been entered into the court has the options to award damages and/or to shorten or order the Contract ineffective.