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Tender

HBC - Hertsmere Cycle Hire Scheme

Hertsmere Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-027776

Procurement identifier (OCID): ocds-h6vhtk-02f3ed

Published 5 November 2021, 9:08am

Section I: Contracting authority

I.1) Name and addresses

Hertsmere Borough Council

Elstree Way

Borehamwood

WD6 1WA

Contact

Procurement

Email

Kirsten.brown@hertsmere.gov.uk

Telephone

+44 2082072277

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.hertsmere.gov.uk

Buyer's address

www.supplyhertfordshire.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.supplyhertfordshire.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.supplyhertfordshire.uk

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HBC - Hertsmere Cycle Hire Scheme

Reference number

HC234

II.1.2) Main CPV code

- 63710000 - Support services for land transport

II.1.3) Type of contract

Services

II.1.4) Short description

Hertsmere Borough Council is seeking a provider to deliver a cycle hire scheme in Borehamwood, Hertsmere on a trial basis. The provider must have a successful track record in working with Local Authorities in the UK delivering cycle hire schemes. The initial phase would trial the scheme in Borehamwood and adjoining areas for a period of 4 years and may be extended for a further two years as two separate twelve month extensions. Depending on the success of the scheme and availability of funding, it may be extended and/or expanded into other areas of the Borough and adjoining areas.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 34430000 - Bicycles
- 63712000 - Support services for road transport
- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

In order to encourage residents and visitors to use cycle as a mode of transportation, the cycle hire scheme is being pursued in Borehamwood and adjoining areas as a trial for 4 years and may be extended for a further two years as two separate twelve month extensions. Depending on the success of the scheme and availability of funding, it may be extended and/or expanded into other areas of the Borough and adjoining areas. Intended Outcomes The public bike hire scheme is expected to achieve the following benefits locally: a. encourage a modal shift to active and sustainable form of transportation b. reduce its transport related emissions, thus contributing towards our commitment of achieving net zero carbon emissions by 2050 c. improved air quality in Borehamwood d. provide an additional mode of transport for local areas which are not well connected e. make cycles available to the public at low cost, thus improving accessibility f. promote net zero carbon and sustainable development of the Council g. improve health and well-being of the users of the scheme by supporting an increase in activity levels.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

Yes

Description of renewals

The initial phase would trial the scheme in Borehamwood and adjoining areas for a period of 4 years and may be extended for a further two years as two separate twelve month extensions. Depending on the success of the scheme and availability of funding, it may be extended and/or expanded into other areas of the Borough and adjoining areas.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

. Hertsmere is open to innovative proposals of risk mitigating and profit sharing approach with the successful provider. The intention is to incentivise a commercially viable scheme that delivers Hertsmere's vision and mission with capped expenditure for the Council and minimum risk to public funds.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 December 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

9 December 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

To access this procurement opportunity please visit www.supplyhertfordshire.uk and follow the on-screen guidance. In accordance with Regulation 53 of The Public Contracts Regulations 2015, the Council's procurement documents are available within the e-Tendering system. This is a one stage procurement process. Therefore, if you wish to be considered as a tenderer you must complete and submit a tender by the specified closing date and time. Tender submissions cannot be uploaded after this return deadline. If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: support@in-tend.com or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday, 8:30-17:30. The Council reserves the right at any time to cease the procurement process and not award a Contract or to award only part of the opportunity described in this notice. If the Council takes up this right, then they will not be responsible for or pay the expenses or losses, which may be incurred by any organisation or tenderer as a result. The Council undertakes to hold confidential any information provided in the proposal submitted, subject to the Council's obligations under the law including the Freedom of Information Act 2000. If the organisation considers that any of the information submitted in the proposal should not be disclosed because of its sensitivity then this should be stated with the reason for considering it sensitive. The Council will then endeavour to consult with the applicant about such sensitive information when considering any request received under the Freedom of Information Act 2000 before replying to such a request.

VI.4) Procedures for review

VI.4.1) Review body

High Court

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for lodging appeals: The Contracting Authority will incorporate a minimum 10 calendar day (when using electronic means) standstill period at the point information on the award of the Contract is communicated to tenderers. This period allows unsuccessful tenderers to challenge the decision to award a Contract before a contract is executed/signed (as appropriate). The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above regulations. Where a Contract has not been entered into the court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the Contract has been entered into the court has the options to award damages and/or to shorten or order the Contract ineffective.