

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/027767-2024>

Tender

## **Financial Management Software-The Sheffield College**

Financial Management Software - The Sheffield College

F02: Contract notice

Notice identifier: 2024/S 000-027767

Procurement identifier (OCID): ocds-h6vhtk-0496d0

Published 30 August 2024, 1:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Financial Management Software - The Sheffield College

S2 2RL

Sheffield

#### **Email**

[tia.eardley@sheffcol.ac.uk](mailto:tia.eardley@sheffcol.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKE - Yorkshire and the Humber

#### **Internet address(es)**

Main address

<https://www.sheffcol.ac.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/sheffieldcollege/asp/Tenders/MyTenders>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Education

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Financial Management Software-The Sheffield College

Reference number

TSC-03-TE-2024

#### **II.1.2) Main CPV code**

- 66122000 - Corporate finance and venture capital services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The College require a fit for purpose comprehensive and cloud-based Finance System solution. Tenderers should be able to demonstrate that the system has been successfully

used in similar sized organisations, ideally in the Further Education sector, and that there is high quality end user support. It is expected that the supplier will be committed to research and development of the system throughout the 3-year contract, to keep pace with technological and financial developments and that upgrades to the system and user-customised screens can take place with minimal disruption. The key objectives are: • To implement a secure, robust, reliable, and comprehensive Finance System solution from a single supplier. • To provide a finance system to interface with the College data management systems (principally Tribal EBS student records, but also iTrent HR Payroll), to facilitate the reporting and analysis of fully informed Management Information. • To support a cultural change in the man

### **II.1.5) Estimated total value**

Value excluding VAT: £180,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48100000 - Industry specific software package

### **II.2.3) Place of performance**

NUTS codes

- UKE - Yorkshire and the Humber

Main site or place of performance

The Sheffield College, Granville Road S2 2RL

### **II.2.4) Description of the procurement**

The College require a fit for purpose comprehensive and cloud-based Finance System solution. The College invites tenderers to use their knowledge of the design and implementation of financial software solutions that will streamline the delivery of the service and enhance the customer experience. Further details of the College Business Requirements for a finance ERP system and the responses required as part of the RFI is provided in an accompanying excel spreadsheet

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £180,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Potential extension if agreed.1+1 years.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 September 2024

Local time

12:37pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

30 September 2024

Local time

1:00pm

Place

Electronically via the Intend Portal.

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

TBC

Sheffield

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

25th October 2024