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Tender

## **Procurement of Corporate insurances on behalf of London Insurance Consortium (ILC)**

Croydon Council  
London Borough of Camden  
London Borough of Harrow  
London Borough of Islington  
Royal Borough of Kingston Upon Thames  
London Borough of Lambeth  
London Borough of Sutton  
London Borough of Tower Hamlets  
London Borough of Haringey

F02: Contract notice

Notice identifier: 2022/S 000-027751

Procurement identifier (OCID): ocds-h6vhtk-037292

Published 3 October 2022, 5:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Croydon Council

Bernard Weatherill House, 8 Mint Walk

Croydon

CR0 1EA

#### **Contact**

Ms Kirsty Tavares

**Email**

[Kirsty.Tavares@croydon.gov.uk](mailto:Kirsty.Tavares@croydon.gov.uk)

**Telephone**

+44 2087266000

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.croydon.gov.uk>

Buyer's address

<http://www.croydon.gov.uk>

**I.1) Name and addresses**

London Borough of Camden

5 St Pancras Square

London

N1C 4AG

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.camden.gov.uk>

**I.1) Name and addresses**

London Borough of Harrow

Station Road

London

HA1 2XF

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.harrow.gov.uk>

**I.1) Name and addresses**

London Borough of Islington

7 Newington Barrow Way

London

N7 7EP

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.islington.gov.uk>

**I.1) Name and addresses**

Royal Borough of Kingston Upon Thames

High Street

Kingston Upon Thames

KT1 1EU

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.kingston.gov.uk>

### **I.1) Name and addresses**

London Borough of Lambeth

Olive Morris House

London

SW2 1RL

#### **Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI - London

#### **Internet address(es)**

Main address

<http://www.lambeth.gov.uk>

### **I.1) Name and addresses**

London Borough of Sutton

Civic Offices, St Nicholas Way

Sutton

SM1 1EA

#### **Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.sutton.gov.uk>

**I.1) Name and addresses**

London Borough of Tower Hamlets

Mulberry Place

London

E14 2BG

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.towerhamlets.gov.uk>

**I.1) Name and addresses**

London Borough of Haringey

10 Station Road

London

N22 7TR

**Email**

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

**Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.haringey.gov.uk>

**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.londontenders.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.londontenders.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Procurement of Corporate insurances on behalf of London Insurance Consortium (ILC)

Reference number

DN617922

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Croydon Council, as lead authority for the Insurance London Consortium (ILC), is seeking tenders for corporate insurance cover. to engage a contractor for the provision of insurance services (excluding Broker Services).

The Consortium members taking part in this tender consist of the following London Borough Councils:

London Borough of Camden

Croydon Council

Haringey Council

Harrow Council



Islington Council

Royal Borough of Kingston upon Thames

Lambeth Council

London Borough of Sutton

London Borough of Tower Hamlets

Insurance is required for:

Lot 1: Motor

Lot 2: Commercial Property

Lot 3: Crime

Lot 4: Engineering Insurance and Inspection

Lot 5: Personal Accident and Business Travel

Lot 6: School Journey

Lot 7: Leasehold / Right to Buy

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Motor

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

Croydon Council, as lead authority for the Insurance London Consortium (ILC), is seeking to engage a contractor for the provision of insurance services.

The Consortium members taking part in this tender consist of the following London Borough Councils:

London Borough of Camden

Croydon Council

Haringey Council

Harrow Council

Islington Council

Royal Borough of Kingston upon Thames

Lambeth Council

London Borough of Sutton

London Borough of Tower Hamlets

Insurance is required for:

Lot 1: Motor

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 Commercial Property

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

Lot 2 Commercial Property

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Lot 3 Crime

Lot No

3

**II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

**II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

Lot 3 Crime

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 4 Engineering insurance and inspection

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

Lot 4 Engineering insurance and inspection

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 5 Personal accident and business travel

Lot No

5

**II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

**II.2.3) Place of performance**

NUTS codes

- UKI - London

**II.2.4) Description of the procurement**

Lot 5 Personal accident and business travel

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 6 School journey

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

Lot 6 School journey

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No



### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 7 Leasehold right to buy

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

### **II.2.4) Description of the procurement**

Lot 7 Leasehold right to buy

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tenderers must be in a sound financial position to participate in a procurement of this size. This means that all bidders must be able to demonstrate Standard and Poors rating of 'A' or provide confirmation that they are a market approved by Aon's security committee.

Where a quotation has been provided by a Broker (Lot 7), we will expect that Broker to confirm that the markets they are recommending have been approved by their own security committee.

Technical and professional ability will be detailed in the tender documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Tenders are requested from Insurers registered with the FCA to underwrite the classes of insurance required

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

7 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 April 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

7 November 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The Council reserves the right, subject to the provisions of the Public Contracts Regulations

2015 to change without notice the basis of any part of the procurement process or to cancel

the procurement at any time and not to proceed with the award of any contract at any stage

of the procurement process.

If you wish to register an interest in this contract please register your company free of charge

via [https://www.londontenders.org/procontract/supplier.nsf/frm\\_home?openForm](https://www.londontenders.org/procontract/supplier.nsf/frm_home?openForm)

Await acceptance.

You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and register your interest in this contract.

Shortly after you have registered your interest, you will receive a second email containing a

link to access the Tender Documentation.

All questions and queries regarding the procurement must be posed via the London Tenders

Portal. Tenders may be submitted at any time before the closing date.

### **VI.4) Procedures for review**

**VI.4.1) Review body**

London borough of Croydon

Mint Walk

Croydon

CR0 1EA

Email

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

London borough of Croydon

Mint Walk

Croydon

CR0 1EA

Email

[kirsty.tavares@croydon.gov.uk](mailto:kirsty.tavares@croydon.gov.uk)

Country

United Kingdom