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Tender

Joint Legal Services

Office of the Surrey Police and Crime Commissioner

F02: Contract notice

Notice identifier: 2023/S 000-027746

Procurement identifier (OCID): ocds-h6vhtk-04023d

Published 20 September 2023, 10:51am

Section I: Contracting authority

I.1) Name and addresses

Office of the Surrey Police and Crime Commissioner

PO Box 412, Guildford, Surrey

Guildford

GU3 1YJ

Contact

Paige Ward

Email

Paige.Ward@sussex.police.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

National registration number

N/A

Internet address(es)

Main address

<https://www.surrey-pcc.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=73098&B=BLUELIGHT

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=73098&B=BLUELIGHT

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Joint Legal Services

Reference number

JPS1405

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

The Police and Crime Commissioner for Surrey (“the PCC for Surrey”) wishes to select and appoint a suitable Successful Tenderer for the Provision of Legal Services via the Light Touch Regime under the Public Contracts Regulations 2015. The PCC for Surrey is acting as lead force for a Contract Agreement for Surrey Police, Sussex Police, the Police and Crime Commissioner for Surrey and the Police and Crime Commissioner for Sussex (“the Participating Organisations” and “Participating Organisation” shall mean any one of them as applicable).

The Contract Term shall be for 5 years with the option to extend the Contract by 2 additional 12 month increments, making the maximum possible Contract Term 7 years. The option to extend the Contract shall be at the sole discretion of the PCC for Surrey.

II.1.5) Estimated total value

Value excluding VAT: £22,954,078

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79110000 - Legal advisory and representation services
- 79111000 - Legal advisory services
- 79112000 - Legal representation services
- 79140000 - Legal advisory and information services

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Guildford

II.2.4) Description of the procurement

The Police and Crime Commissioner for Surrey (“the PCC for Surrey”) wishes to select and appoint a suitable Successful Tenderer for the Provision of Legal Services via the Light Touch Regime under the Public Contracts Regulations 2015. The PCC for Surrey is acting as lead force for a Contract Agreement for Surrey Police, Sussex Police, the Police and Crime Commissioner for Surrey and the Police and Crime Commissioner for Sussex (“the Participating Organisations” and “Participating Organisation” shall mean any one of them as applicable).

The Contract Term shall be for 5 years with the option to extend the Contract by 2 additional 12 month increments, making the maximum possible Contract Term 7 years. The option to extend the Contract shall be at the sole discretion of the PCC for Surrey.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £22,954,078

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2031

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The PCC for Surrey and/or any Participating Organisation will require the Successful Tenderer and any Approved Appointed Specialists employed to provide the Service to be vetted to NPPV3.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 4 February 2024

IV.2.7) Conditions for opening of tenders

Date

6 November 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Police and Crime Commissioner for Surrey

Guildford

Country

United Kingdom