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Tender

The provision of Election Print Services to Bristol City Council

Bristol City Council

F02: Contract notice

Notice identifier: 2021/S 000-027732

Procurement identifier (OCID): ocds-h6vhtk-02f3c2

Published 4 November 2021, 4:19pm

Section I: Contracting authority

I.1) Name and addresses

Bristol City Council

City Hall, College Green

Bristol

BS1 5TR

Contact

Mr Geraint Harris

Email

geraint.harris@bristol.gov.uk

Country

United Kingdom

NUTS code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.bristol.gov.uk/>

Buyer's address

<https://www.bristol.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.procontract.due-north.com/Home/About

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.procontract.due-north.com/Home/About

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The provision of Election Print Services to Bristol City Council

Reference number

DN576056

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Bristol City Council wishes to appoint a provider for the provision of Election Print Services.

Election Print Services includes full range of Election Print Activities and Election Registration Activities. The print services include absent vote refresh, postal vote packs, ballot papers, household notification letters, poll cards, HEF Canvass & ITR and HEF production during the year.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

Bristol City Council wishes to appoint a provider for the provision of Election Print Services for a term of 4 years, with a further optional 12 month extension.

Election Print Services includes full range of Election Print Activities and Election Registration Activities. The print services include absent vote refresh, postal vote packs, ballot papers, household notification letters, poll cards, HEF Canvass & ITR and HEF production during the year.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

A further optional 12 month extension after the initial 48 month term will be available to the Authority to invoke.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 December 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

6 December 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom