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Tender

## **Provision for an Independent Reviewing Officers Service**

Torfaen County Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-027731

Procurement identifier (OCID): ocids-h6vhtk-037286

Published 3 October 2022, 4:02pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Torfaen County Borough Council

Civic Centre

Pontypool

NP4 6YB

#### **Contact**

Bethan Covill

#### **Email**

[bethan.covill@torfaen.gov.uk](mailto:bethan.covill@torfaen.gov.uk)

#### **Telephone**

+44 1495766036

#### **Country**

United Kingdom

**NUTS code**

UKL16 - Gwent Valleys

**Internet address(es)**

Main address

[www.torfaen.gov.uk](http://www.torfaen.gov.uk)

Buyer's address

[http://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0498](http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0498)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision for an Independent Reviewing Officers Service

Reference number

T.4499

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Torfaen County Borough Council is seeking tenders from suitably qualified and experienced providers to carry out the role of an Independent Reviewing Officer for Looked After Children and Child Protection Conference Chair

#### **II.1.5) Estimated total value**

Value excluding VAT: £975,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services
- 85320000 - Social services
- 85312310 - Guidance services
- 85311300 - Welfare services for children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Torfaen

### **II.2.4) Description of the procurement**

The Independent Reviewing Officer must be knowledgeable and trained for the role and shall (full description within the procurement documents)

be qualified in Social Work and be registered with Social Care Wales

be an authoritative professional with experience similar to an experienced Social Work Team Manager

have the ability to demonstrate a good understanding and professional knowledge and experience in working with Children Looked After, children with a Care and Support Plan and Child Protection

have extensive knowledge of legal framework of planning for children as set out in Section 99 of the Social Services and Wellbeing Act 2014, Care Planning, Placement and Case Review (Wales) Regulations 2015

be trained and skilled in chairing meetings in a way that encourages constructive participation whilst maintaining a clear focus on the welfare of the child and the decisions that need to be taken

be familiar with Torfaen Corporate, Recovery Plan 2021 to 2023, , Wales Safeguarding Procedures , and Reviewing and Monitoring of a Child or Young Person's Part 6 Care and Support Plan

Social Services and Wellbeing Act 201 and Care Planning, Placement and Case Review (Wales) Regulations 2015

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2023

End date

31 December 2025

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend the contract for a further period of up to a maximum of 24 months in total

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 November 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 November 2022

Local time

12:00pm

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## **Section VI. Complementary information**

## **VI.1) Information about recurrence**

This is a recurrent procurement: No

## **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## **VI.3) Additional information**

The tender and all supporting documentation are only available from the Proactis Supplier Portal, which can be directly accessed following registration.

NB: Tender information and any questions and answers relating to the tender will only be available directly from the portal and will not be communicated by any other means.

Tender submissions will only be accepted via the portal and not by any other means unless otherwise agreed in writing by the Council.

E-Tender access information:

— Go to <https://supplierlive.proactisp2p.com/Account/Login>

You can access the opportunity by completing the following steps:

If you have not already signed-up to the Proactis Supplier Portal, click "Signup", complete the required information and then click "Register".

— Registration should only be performed once for each Organisation.

— If you think that someone in your Organisation may have already registered on this Portal then you must not register again.

— Please contact the Primary Contact in order to arrange access to the Portal.

An activation email will be sent to the email address of your primary contact.

Click on the link contained within the email to activate your account.

Sign into the Proactis Supplier Portal by entering your Login Name that you previously provided. Enter the temporary password that was provided in the activation e-mail.

Complete the Self Registration/Organisation Details. Click the arrows to move from page to page; on page 8, create a new password.

Click "Complete Registration"

Click on the Red Box marked "Opportunities", type Torfaen in the box at the top of the page called "Search by customer reference, title or customer name..." and click "Search"

Identify the Opportunity with the title of "T.4499-Provision for an Independent Reviewing Officers Service" and click the White Arrow in a Blue Circle on the right-hand side of the line.

(WA Ref:125245)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The High Court

Royal Courts Of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom