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Tender

Provision for an Independent Reviewing Officers Service

Torfaen County Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-027731

Procurement identifier (OCID): ocds-h6vhtk-037286

Published 3 October 2022, 4:02pm

Section I: Contracting authority

I.1) Name and addresses

Torfaen County Borough Council

Civic Centre

Pontypool

NP4 6YB

Contact

Bethan Covill

Email

bethan.covill@torfaen.gov.uk

Telephone

+44 1495766036

Country

United Kingdom

NUTS code

UKL16 - Gwent Valleys

Internet address(es)

Main address

www.torfaen.gov.uk

Buyer's address

http://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0498

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision for an Independent Reviewing Officers Service

Reference number

T.4499

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Torfaen County Borough Council is seeking tenders from suitably qualified and experienced providers to carry out the role of an Independent Reviewing Officer for Looked After Children and Child Protection Conference Chair

II.1.5) Estimated total value

Value excluding VAT: £975,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85300000 - Social work and related services
- 85320000 - Social services
- 85312310 - Guidance services
- 85311300 - Welfare services for children and young people

II.2.3) Place of performance

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Torfaen

II.2.4) Description of the procurement

The Independent Reviewing Officer must be knowledgeable and trained for the role and shall (full description within the procurement documents)

be qualified in Social Work and be registered with Social Care Wales

be an authoritative professional with experience similar to an experienced Social Work Team Manager

have the ability to demonstrate a good understanding and professional knowledge and experience in working with Children Looked After, children with a Care and Support Plan and Child Protection

have extensive knowledge of legal framework of planning for children as set out in Section 99 of the Social Services and Wellbeing Act 2014, Care Planning, Placement and Case Review (Wales) Regulations 2015

be trained and skilled in chairing meetings in a way that encourages constructive participation whilst maintaining a clear focus on the welfare of the child and the decisions that need to be taken

be familiar with Torfaen Corporate, Recovery Plan 2021 to 2023, , Wales Safeguarding Procedures , and Reviewing and Monitoring of a Child or Young Person's Part 6 Care and Support Plan

Social Services and Wellbeing Act 201 and Care Planning, Placement and Case Review (Wales) Regulations 2015

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2023

End date

31 December 2025

This contract is subject to renewal

Yes

Description of renewals

There is an option to extend the contract for a further period of up to a maximum of 24 months in total

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 November 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

3 November 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The tender and all supporting documentation are only available from the Proactis Supplier Portal, which can be directly accessed following registration.

NB: Tender information and any questions and answers relating to the tender will only be available directly from the portal and will not be communicated by any other means.

Tender submissions will only be accepted via the portal and not by any other means unless otherwise agreed in writing by the Council.

E-Tender access information:

— Go to <https://supplierlive.proactisp2p.com/Account/Login>

You can access the opportunity by completing the following steps:

If you have not already signed-up to the Proactis Supplier Portal, click "Signup", complete the required information and then click "Register".

— Registration should only be performed once for each Organisation.

— If you think that someone in your Organisation may have already registered on this Portal then you must not register again.

— Please contact the Primary Contact in order to arrange access to the Portal.

An activation email will be sent to the email address of your primary contact.

Click on the link contained within the email to activate your account.

Sign into the Proactis Supplier Portal by entering your Login Name that you previously provided. Enter the temporary password that was provided in the activation e-mail.

Complete the Self Registration/Organisation Details. Click the arrows to move from page to page; on page 8, create a new password.

Click "Complete Registration"

Click on the Red Box marked "Opportunities", type Torfaen in the box at the top of the page called "Search by customer reference, title or customer name..." and click "Search"

Identify the Opportunity with the title of "T.4499-Provision for an Independent Reviewing Officers Service" and click the White Arrow in a Blue Circle on the right-hand side of the line.

(WA Ref:125245)

VI.4) Procedures for review

VI.4.1) Review body

The High Court

Royal Courts Of Justice, The Strand

London

WC2A 2LL

Country

United Kingdom