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Tender

## **NCC202402157 - Newport City Council – Fleet Maintenance Contract**

Newport City Council

F02: Contract notice

Notice identifier: 2024/S 000-027728

Procurement identifier (OCID): ocds-h6vhtk-0496b4

Published 30 August 2024, 11:45am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Newport City Council

Civic Centre

Newport

NP20 4UR

#### **Email**

[procurement@newport.gov.uk](mailto:procurement@newport.gov.uk)

#### **Telephone**

+44 1633656656

#### **Country**

United Kingdom

#### **NUTS code**

UKL21 - Monmouthshire and Newport

**Internet address(es)**

Main address

<http://www.newport.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0273](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0273)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/home.html>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://etenderwales.bravosolution.co.uk/home.html>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Other activity

Transport

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

NCC202402157 - Newport City Council – Fleet Maintenance Contract

Reference number

NCC202402157

#### **II.1.2) Main CPV code**

- 50111000 - Fleet management, repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The current contract for Fleet Maintenance is due to expire on the 31st of March 2025 and therefore NCC are required to tender for a new contract. This is a statutory requirement, and the successful contractor will need to be approved by the UK Traffic Commissioner as one of the terms and conditions of NCC's Goods Vehicle Operators Licence, without which NCC would be unable to operate any large goods vehicles.

This tender is for the full maintenance of Newport owned fleet including the EV fleet. A full and detailed specification can be found within the attachments section.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,702,007

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50111000 - Fleet management, repair and maintenance services

- 50111100 - Vehicle-fleet management services
- 50111110 - Vehicle-fleet-support services
- 34300000 - Parts and accessories for vehicles and their engines
- 50100000 - Repair, maintenance and associated services of vehicles and related equipment
- 50110000 - Repair and maintenance services of motor vehicles and associated equipment
- 50116000 - Maintenance and repair services related to specific parts of vehicles
- 50116200 - Repair and maintenance services of vehicle brakes and brake parts
- 50116300 - Repair and maintenance services of vehicle gearboxes
- 50116400 - Repair and maintenance services of vehicle transmissions

### **II.2.3) Place of performance**

NUTS codes

- UKL21 - Monmouthshire and Newport

### **II.2.4) Description of the procurement**

The key contract specification is for the contractor to operate from a facility within the city boundary in order to minimise transport time between their facility and NCC's two main hubs at Telford Street Depot and the Waste Disposal Site. This helps to maximise operational efficiency by reducing travel time, the time vehicles are non-operational (down-time) and minimises emissions from diesel/petrol vehicles.

The contractor will be required to carry out both scheduled maintenance as specified by NCC and unplanned maintenance to vehicle faults/breakdowns as they are reported and provide a 24/7 breakdown and vehicle recovery service.

Planned maintenance comprises scheduled safety inspections, services and MOT's as required by law and in accordance with terms and conditions of NCC's Goods Vehicle Operators Licence at specified intervals dependant on the type of vehicle and to attend to any vehicle at any time when requested to do so by NCC.

As part of the scheduled maintenance process, the contractor is required to submit their hourly labour rate and specify times taken to carry out various tasks for each category of vehicle. This allows NCC to calculate how much the annual planned maintenance of the fleet will cost.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 10

Cost criterion - Name: Price / Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £4,702,007

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract is to be renewed in 4 years time, unless terminated earlier for any reasons as per the Terms and Conditions.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the qualification envelope within e-Tender Wales.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The terms and conditions with e-Tender Wales specify the KPI's that will be monitored throughout the duration of the contract.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2017/S 150-310426](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 October 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

30 October 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Next notice will be published 3.5 years unless the contract is terminated for any reason as per the Terms and Conditions.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=144144](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=144144)

(WA Ref:144144)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom