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Tender

E-tendering Portal with Contract Management/Supplier Relationship Management Modules

The Riverside Group

F02: Contract notice

Notice identifier: 2022/S 000-027720

Procurement identifier (OCID): ocids-h6vhtk-03727c

Published 3 October 2022, 3:41pm

Section I: Contracting authority

I.1) Name and addresses

The Riverside Group

2 Estuary Boulevard, Estuary Commerce Park

Speke

L24 8RF

Email

Procurement@riverside.org.uk

Country

United Kingdom

NUTS code

UKD72 - Liverpool

Internet address(es)

Main address

www.riverside.org.uk

Buyer's address

<https://riversource.wax-live.com/S2C/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://riversource.wax-live.com/S2C/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://riversource.wax-live.com/S2C/>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

E-tendering Portal with Contract Management/Supplier Relationship Management Modules

II.1.2) Main CPV code

- 48490000 - Procurement software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

The purpose of the new system is to serve The Group, its subsidiaries and circa 40 procurement users for e-tendering, and approximately 200 business users for contract management and supplier management modules.

eTendering

Handling the full suite of procurement processes adhering to latest Public Contract Regulations 2015 (PCR) including; creating & publishing tenders on external sites / portals (Contracts Finder / Find a Tender), managing the tender evaluation process, contract award and sourcing new suppliers.

Supplier Management

Delivering all parts of supplier relationship management including; on-boarding new suppliers (post contract award), contract management & repository, financial checks and retaining statutory documents.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD72 - Liverpool

II.2.4) Description of the procurement

The purpose of the new system is to serve The Group, its subsidiaries and circa 40 procurement users for e-tendering, and approximately 200 business users for contract management and supplier management modules.

eTendering

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Supplier Management

Delivering all parts of supplier relationship management including; on-boarding new suppliers (post contract award), contract management & repository, financial checks and retaining statutory documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £300,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

5 Years initial term plus option to extend for 1+ 1 to be agreed with TRG.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 November 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

21 November 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The Royal Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures:

This tender process will incorporate a minimum 10 calendar day standstill period at the point information on the

award is communicated to tenderers. Appeals can be directly raised via the contact points detailed in section

V1.4.1 of this contract notice.

