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Tender

Invitation to Tender: Legal case management software

Bristol City Council

F02: Contract notice

Notice identifier: 2021/S 000-027698

Procurement identifier (OCID): ocds-h6vhtk-02f3a0

Published 4 November 2021, 2:06pm

Section I: Contracting authority

I.1) Name and addresses

Bristol City Council

Bristol City Council, City Hall, College Green

Bristol

BS1 5TR

Contact

Mr Cameron Graley

Email

cameron.graley@bristol.gov.uk

Telephone

+44 7511934675

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.bristol.gov.uk/>

Buyer's address

<https://www.bristol.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=a44b7de7-8764-eb11-8108-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=a44b7de7-8764-eb11-8108-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Invitation to Tender: Legal case management software

Reference number

DN522982

II.1.2) Main CPV code

- 48100000 - Industry specific software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Bristol City Council ("BCC") are undertaking an open procurement exercise for the supply of a Legal Case Management Software platform. It is our intention to purchase a third-party off-the-shelf software system, which is then configured to meet the needs of BCC (including use of other third-party products such as Power BI) to ensure that the overall solution is able to meet the specific needs of the Council, now and into the future. The successful bidder's system will enable BCC to run a Legal practice that aligns with Solicitors Regulatory Authority compliance regulations, enable integration with other BCC systems and performance reporting and management internally and across the organisation.

The tender pack contains a detailed list of BCC requirements against which bidders will be required to demonstrate their capability – some of the key requirements are as follows:

- Case Management functionality
- Time Recording/Billing
- Electronic Bundling
- Management information & reporting
- Windows 10 & Office 365 compatibility

- Cloud hosted

The tender will be evaluated against a 60% quality/30% price/10% social value evaluation model, and the Council intends to award a contract on a 5+1+1 basis to the successful bidder, with an estimated commencement date of March 2022.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

2x 12 month optional extensions, to be invoked by the buying organisation

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 December 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 December 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Bristol City Council

Bristol

BS15TR

Country

United Kingdom