

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/027692-2023>

Tender

## **SADC Invitation to Tender for Property Insurance Quotations in respect of Leasehold Flats and Mortgaged Properties excluding Broker Services**

St Albans District and City Council

F02: Contract notice

Notice identifier: 2023/S 000-027692

Procurement identifier (OCID): ocids-h6vhtk-04021b

Published 19 September 2023, 5:33pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Albans District and City Council

Civic Centre Offices, St Peters Street, AL1 3JE

St Albans

AL1 3JE

#### **Contact**

John Patrick

#### **Email**

[procurement@stalbans.gov.uk](mailto:procurement@stalbans.gov.uk)

#### **Telephone**

+44 01727819306

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://www.stalbans.gov.uk/>

Buyer's address

<https://www.stalbans.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.stalbans.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.stalbans.gov.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

SADC Invitation to Tender for Property Insurance Quotations in respect of Leasehold Flats and Mortgaged Properties excluding Broker Services

Reference number

SADC 2301097

#### II.1.2) Main CPV code

- 66000000 - Financial and insurance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Invitation to Tender for Property Insurance Quotations in respect of Leasehold Flats and Mortgaged Properties excluding Broker Services Further details, can be found in the tender documents available for download from Supply Hertfordshire, <https://in-tendhost.co.uk/supplyhertfordshire>, the Council's electronic tendering portal. The closing date for submissions is 12:00 on 27th October 2023 and the deadline for queries is 5pm Wednesday 26 July 2023, all queries should be made via the portal. Please note that contact details to access the site for pricing purposes can be found on the front page of the specification.

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 66500000 - Insurance and pension services

#### II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

St Albans

#### **II.2.4) Description of the procurement**

Insurance Tender

#### **II.2.5) Award criteria**

Cost criterion - Name: Insurance tender / Weighting: 1

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 March 2023

End date

1 March 2026

This contract is subject to renewal

Yes

Description of renewals

3 plus 2 years

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

Insurance tender

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

FTS

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 November 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

27 October 2023

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

St Albans City and District Council

St Albans

AL1 3JE

Email

[procurement@stalbans.gov.uk](mailto:procurement@stalbans.gov.uk)

Country

United Kingdom

Internet address

<https://www.stalbans.gov.uk/>

##### **VI.4.2) Body responsible for mediation procedures**

Royal Institute of Chartered Surveyors (RICS)

12 Great George St

London

SW1P 3AD

Telephone

+44 2476868555

Country

United Kingdom