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Tender

Drumchapel HAs Environmental Cleaning Services 2024

Cernach Housing Association
Drumchapel Housing Co-operative Ltd

F02: Contract notice

Notice identifier: 2024/S 000-027690

Procurement identifier (OCID): ocds-h6vhtk-04969a

Published 30 August 2024, 10:00am

Section I: Contracting authority

I.1) Name and addresses

Cernach Housing Association

79 Airgold Drive

Glasgow

G15 7AJ

Email

admin@cernachha.co.uk

Telephone

+44 1419443860

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

www.cernachha.co.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA15182

I.1) Name and addresses

Drumchapel Housing Co-operative Ltd

4 Kinclaven Avenue

Glasgow

G15 7SP

Email

enquiries@drumchapelhc.org.uk

Telephone

+44 1419444902

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<https://www.drumchapelhc.org.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA14685

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Drumchapel HAs Environmental Cleaning Services 2024

Reference number

6390

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Candidate will be responsible for the external and internal cleaning of common areas in/ to the Employer's tenanted properties including: weekly close cleaning; quarterly bin store/ area cleaning; quarterly close window cleaning; quarterly wheelie bin cleaning; weekly wheelie bin collection [pull out] management; weekly bulk removal; providing all necessary cleaning supplies, safe temporary access; and all resultant communication/ quality control including monitoring forms, to occupied flats/ houses/ closes at Various Addresses, Drumchapel, Glasgow G15

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90918000 - Bin-cleaning services
- 90911200 - Building-cleaning services
- 90500000 - Refuse and waste related services
- 90911300 - Window-cleaning services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

Drumchapel G15

II.2.4) Description of the procurement

The tender evaluation will comprise the SPD, your quality score for your Tender Quality Questionnaire [TQQ]; and the Contract Sum stated on the Form of Tender.

The SPD will assess the selection criteria as a pass or fail to identify contractors who pass by meeting the specified criteria. Only those contractors who achieve an SPD pass will have their tender quality and price considered/ evaluated.

The criteria for price/ quality scoring will be to reach a total percentage score as follows:

Price (tender)- deducting 1% from 100 for every percentage point each tender is in excess of the lowest tender, prior to weighting.

Quality- Tender Quality Questionnaire [TQQ] scoring will be maximum 100 marks, submissions ranked in relation to the other candidates based on the Employer's stated aspirations/ requirements and the information provided by the candidate(s). The Tender Quality Questionnaire [TQQ] scores will be converted to a percentage, prior to weighting.

II.2.5) Award criteria

Quality criterion - Name: TQQ / Weighting: 40

Price - Weighting: 60

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 December 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The initial contract period will be 1st December 2024 to 31st March 2026, with options to extend the contract solely at the Employer's discretion on an annual basis thereafter to 31st March 2030.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Refer Instructions to Contractors at pages 5-12 of the Specification of Works

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Refer minimum selection criteria at Specification of Works pages 8-9

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Refer to the conditions in the Specification of Works

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 October 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30 December 2024

IV.2.7) Conditions for opening of tenders

Date

1 October 2024

Local time

12:00pm

Place

Cernach HA, 79 Airgold Avenue, Glasgow G15 7AJ and/ or remotely on line

Information about authorised persons and opening procedure

Staff and committee members in accordance with the Association's tendering procedures

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Refer Instructions to Contractors at Specification of Works pages 5-12

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=776686.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Refer Specification of Works Schedule 7

(SC Ref:776686)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=776686

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sheriff Court

1 Carlton Place

Glasgow

G5 9TW

Email

glasgow@scotcourts.gov.uk

Telephone

+44 1414298888

Country

United Kingdom

Internet address

www.scotcourts.gov.uk