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Contract

Self Build Loan Fund Administrator

Scottish Government

F21: Social and other specific services – public contracts

Contract award notice

Notice identifier: 2022/S 000-027685

Procurement identifier (OCID): ocids-h6vhtk-0358c6

Published 3 October 2022, 1:39pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

Contact

Douglas Martin

Email

douglas.martin@gov.scot

Telephone

+44 1412420478

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Self Build Loan Fund Administrator

Reference number

CASE/596060

II.1.2) Main CPV code

- 75123000 - Administrative housing services

II.1.3) Type of contract

Services

II.1.4) Short description

Administration Services for Self Build Loan Fund

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £667,566.22

II.2) Description

II.2.2) Additional CPV code(s)

- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Scotland

II.2.4) Description of the procurement

Provision of services to administer the Self Build Loan Fund

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at:

<https://www.legislation.gov.uk/asp/2014/12/contents>

IV.1.11) Main features of the award procedure

Quality Technical 70 percent

Price Commercial 30 percent

Technical Assessment - Full details of the technical criteria detailed within Invitation to Tender.

Tenderers must also confirm,

- they will pay staff that are involved in the delivery of the contract, at least the real Living Wage

- they will meet standards on payment of subcontractors

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-021355](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

22 September 2022

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

V.2.3) Name and address of the contractor

Communities Housing Trust

7 Ardross Terrace

Inverness

IV3 5NQ

Telephone

+44 1463233549

Country

United Kingdom

NUTS code

- UKM6 - Highlands and Islands

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £667,566.22

Section VI. Complementary information

VI.3) Additional information

Exclusion Grounds - Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015. Selection Criteria- B Economic and Financial Standing 4B.4 Financial Ratio, 4B.5.1 Insurances Required as detailed within Invitation to Tender document. C Technical and Professional Ability - 4C.1.2 Experience and Examples- Tenderers must provide an overview and TWO examples which demonstrate their experience in providing assistance to self build projects and the management and use of public sector funds. Tenderers must be able to demonstrate a strong track record in an outcomes-focussed environment on - Project management, Accountability and evaluation, Providing of advice and support, Communication and engagement. 4C.4 Supply Chain Management and Prompt Payment of subcontractors- Tenderers must provide a statement of the relevant supply chain management and/or tracking systems as detailed within the Single Procurement Document, of the Invitation to Tender document.

(SC Ref:708756)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Chambers Street

Edinburgh

Country

United Kingdom