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Tender

Provision of Legislative Drafting Services (BR-31-2024)

NI Assembly Commission

NI Assembly Commission

F02: Contract notice

Notice identifier: 2024/S 000-027664

Procurement identifier (OCID): ocds-h6vhtk-04595e

Published 29 August 2024, 5:15pm

Section I: Contracting authority

I.1) Name and addresses

NI Assembly Commission

Parliament Buildings

Belfast

BT4 3XX

Email

procurement@niassembly.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

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I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Other type

Legislature

I.5) Main activity

Other activity

Legislature

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Legislative Drafting Services (BR-31-2024)

II.1.2) Main CPV code

- 75111200 - Legislative services

II.1.3) Type of contract

Services

II.1.4) Short description

The Assembly Commission has an on-going requirement for the provision of legislative drafting services. Legislative drafting services are integral to the role of the Assembly Commission which allows it to fulfil its legislative obligations. The services of legislative drafters are required for the purposes of drafting Members', Committee and Assembly Commission led legislation, and occasionally amendments to legislation, standing orders, determinations and any other requirement of the Assembly for external drafting. The primary purpose of the contract is to provide drafting expertise to Members of the Legislative Assembly (MLAs).

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 75111000 - Executive and legislative services

II.2.3) Place of performance

NUTS codes

- UKN0 - Northern Ireland

Main site or place of performance

Parliament Buildings, Stormont Estate, Belfast, Northern Ireland

II.2.4) Description of the procurement

The Assembly Commission has an on-going requirement for the provision of legislative drafting services. Legislative drafting services are integral to the role of the Assembly Commission which allows it to fulfil its legislative obligations. The services of legislative drafters are required for the purposes of drafting Members', Committee and Assembly Commission led legislation, and occasionally amendments to legislation, standing orders, determinations and any other requirement of the Assembly for external drafting. The primary purpose of the contract is to provide drafting expertise to Members of the Legislative Assembly (MLAs).

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £450,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Those who are experienced Legislative Drafters

III.2.2) Contract performance conditions

See tender documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-015233](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 October 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 20 January 2025

IV.2.7) Conditions for opening of tenders

Date

22 October 2024

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

N/A

N/A

Country

United Kingdom