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Contract

## **Charters School - Cleaning Services**

Charters School

F03: Contract award notice

Notice identifier: 2022/S 000-027643

Procurement identifier (OCID): ocds-h6vhtk-032f87

Published 3 October 2022, 10:26am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Charters School

Charters Road, Sunningdale

Ascot

SL5 9QY

#### **Contact**

Steve Parker

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

#### **Country**

United Kingdom

**NUTS code**

UKJ11 - Berkshire

**Internet address(es)**

Main address

<https://www.charterschool.org.uk/>

**I.4) Type of the contracting authority**

Other type

Educational Institute

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Charters School - Cleaning Services

Reference number

MPN-10219

#### **II.1.2) Main CPV code**

- 90919300 - School cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Charters School is currently out to tender for the provision of a full daily cleaning service. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 24 October 2022. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £914,088

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Charters School, Charters Road, Sunningdale Ascot, Berkshire, SL5 9QY

#### **II.2.4) Description of the procurement**

Charters School is currently out to tender for the provision of a full daily cleaning service. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 24 October 2022. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation.

#### **II.2.5) Award criteria**

Quality criterion - Name: All criteria are stated only in the procurement documents /  
Weighting: 70

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with two possible extensions of 12 months meaning a maximum contract length of 5 years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of 3 years as well as the two optional contract extension periods of 12 months each.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-010473](#)

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## **Section V. Award of contract**

### **Contract No**

Charters School

### **Title**

Cleaning Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 September 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Insite Managed Services Limited

E9 Ascot Business Park, Lyndhurst Road

Ascot

SL5 9FE

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

Internet address

[www.insitemanagedservices.co.uk](http://www.insitemanagedservices.co.uk)

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £922,000

Total value of the contract/lot: £914,088

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Charters School incorporated a standstill period at the point information on the award of the contract was communicated to tenderers. That notification provided full information on the award decision. The standstill period, which was for a minimum of 10 calendar days, provided time for unsuccessful tenderers to challenge the award decision before the contract was entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).