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Contract

Charters School - Cleaning Services

Charters School

F03: Contract award notice

Notice identifier: 2022/S 000-027643

Procurement identifier (OCID): ocds-h6vhtk-032f87

Published 3 October 2022, 10:26am

Section I: Contracting authority

I.1) Name and addresses

Charters School

Charters Road, Sunningdale

Ascot

SL5 9QY

Contact

Steve Parker

Email

tenders@minervapcs.com

Telephone

+44 1256467107

Country

United Kingdom

NUTS code

UKJ11 - Berkshire

Internet address(es)

Main address

<https://www.charterschool.org.uk/>

I.4) Type of the contracting authority

Other type

Educational Institute

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Charters School - Cleaning Services

Reference number

MPN-10219

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Charters School is currently out to tender for the provision of a full daily cleaning service. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 24 October 2022. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £914,088

II.2) Description

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ11 - Berkshire

Main site or place of performance

Charters School, Charters Road, Sunningdale Ascot, Berkshire, SL5 9QY

II.2.4) Description of the procurement

Charters School is currently out to tender for the provision of a full daily cleaning service. The contract is being offered for three years with the option to extend for a further two periods of 12 months. The contract commencement date is 24 October 2022. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation.

II.2.5) Award criteria

Quality criterion - Name: All criteria are stated only in the procurement documents /
Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: Yes

Description of options

The contract will be awarded for an initial period of 3 years with two possible extensions of 12 months meaning a maximum contract length of 5 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The duration detailed above includes the initial term of 3 years as well as the two optional contract extension periods of 12 months each.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-010473](#)

Section V. Award of contract

Contract No

Charters School

Title

Cleaning Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 September 2022

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Insite Managed Services Limited

E9 Ascot Business Park, Lyndhurst Road

Ascot

SL5 9FE

Country

United Kingdom

NUTS code

- UKJ11 - Berkshire

Internet address

www.insitemanagedservices.co.uk

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £922,000

Total value of the contract/lot: £914,088

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Charters School incorporated a standstill period at the point information on the award of the contract was communicated to tenderers. That notification provided full information on the award decision. The standstill period, which was for a minimum of 10 calendar days, provided time for unsuccessful tenderers to challenge the award decision before the contract was entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).