This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/027607-2023">https://www.find-tender.service.gov.uk/Notice/027607-2023</a>

Tender

# **Term Maintenance Contract for Electrical Works - Emergency Lighting Inspection and Test**

East Lothian Council

F02: Contract notice

Notice identifier: 2023/S 000-027607

Procurement identifier (OCID): ocds-h6vhtk-0401e7

Published 19 September 2023, 11:53am

# **Section I: Contracting authority**

#### I.1) Name and addresses

East Lothian Council

John Muir House

Haddington, East Lothian

**EH41 3HA** 

#### **Email**

procurement@eastlothian.gov.uk

#### **Telephone**

+44 1620827827

#### Country

**United Kingdom** 

#### **NUTS** code

#### UKM73 - East Lothian and Midlothian

#### Internet address(es)

Main address

http://www.eastlothian.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0018

#### I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=739402

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=739402

# I.4) Type of the contracting authority

Regional or local authority

# I.5) Main activity

General public services

# **Section II: Object**

#### II.1) Scope of the procurement

#### II.1.1) Title

Term Maintenance Contract for Electrical Works - Emergency Lighting Inspection and Test

Reference number

ELC-22-3089

#### II.1.2) Main CPV code

• 50232000 - Maintenance services of public-lighting installations and traffic lights

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

East Lothian Council (the Council) is inviting bids from suitably qualified, competent, capable and experienced contractors who wish to be a preferred contractor to carry out the Term Maintenance Contract for Emergency Lighting Inspection and Test to Public Buildings.

#### II.1.5) Estimated total value

Value excluding VAT: £600,000

#### II.1.6) Information about lots

This contract is divided into lots: No

# II.2) Description

#### II.2.2) Additional CPV code(s)

- 31518200 Emergency lighting equipment
- 45212290 Repair and maintenance work in connection with sports facilities
- 50000000 Repair and maintenance services

- 71315400 Building-inspection services
- 71630000 Technical inspection and testing services
- 71631000 Technical inspection services

#### II.2.3) Place of performance

**NUTS** codes

• UKM73 - East Lothian and Midlothian

#### II.2.4) Description of the procurement

The Term Maintenance Contract will be to undertake electrical services works to Public Buildings in relation to the Inspection and testing of Emergency lighting systems which will include (but not limited to) the following:

Properties are to be inspected and tested on 12 visits per year. i.e. One visit per month per property.

The operatives employed to carry out the work on site shall be experienced professional electrical engineers, who are "skilled persons (electrically)" within the meaning of the Electricity at Work Regulations and BS 7671 2008 IET Wiring Regulations for:

(a) Inspecting and testing emergency lighting installations

Contractors will undertake that all work is carried out by "skilled persons" to a standard not less than that laid down in BS 5266 including appropriate verification and shall conform with the requirements of BS 7671 and the Electricity at Work Regulations 1989.

#### II.2.5) Award criteria

Quality criterion - Name: Relevant Experience of this type of Work / Weighting: 10

Quality criterion - Name: Key Staff & Their Experience / Weighting: 5

Quality criterion - Name: Quality of Service / Weighting: 5

Price - Weighting: 80

#### II.2.6) Estimated value

Value excluding VAT: £600,000

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Renewal of the contract is expected to be January 2027

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

Council assets will be under review during the life of the contract, it is anticipated any new assets will be included in this contract.

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

#### II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

# Section III. Legal, economic, financial and technical information

### III.1) Conditions for participation

# III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The bidder is required to be a member of a member of SELECT or NICEIC and should confirm this below.

The bidder is required to be accredited through BAFE SP203-4 scheme - Design, Installation, Commissioning and Maintenance of Emergency Lighting Systems

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

#### III.2) Conditions related to the contract

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

#### Section IV. Procedure

#### **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

#### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 October 2023

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

#### IV.2.7) Conditions for opening of tenders

Date

19 October 2023

Local time

12:00pm

# **Section VI. Complementary information**

#### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Yes, renewal is anticipated for January 2029

## VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at <a href="https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx">https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx</a>.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see: <a href="https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/">https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/</a>

A summary of the expected community benefits has been provided as follows:

Community Benefits are included in this requirement.

A summary of the expected community benefits has been provided as follows:

The Service provider shall engage with the Council with regard to delivering proportionate Community Benefits in terms of social, economic and environmental benefits, in order to achieve sustainability and best value from public spending, to benefit the community.

(SC Ref:739402)

Download the ESPD document here:

 $\underline{https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\_Download.aspx?id=739402}$ 

# VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom