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Tender

## **Term Maintenance Contract for Electrical Works - Emergency Lighting Inspection and Test**

East Lothian Council

F02: Contract notice

Notice identifier: 2023/S 000-027607

Procurement identifier (OCID): ocds-h6vhtk-0401e7

Published 19 September 2023, 11:53am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

#### **Email**

[procurement@eastlothian.gov.uk](mailto:procurement@eastlothian.gov.uk)

#### **Telephone**

+44 1620827827

#### **Country**

United Kingdom

#### **NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00181](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=739402>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=739402>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Term Maintenance Contract for Electrical Works - Emergency Lighting Inspection and Test

Reference number

ELC-22-3089

#### **II.1.2) Main CPV code**

- 50232000 - Maintenance services of public-lighting installations and traffic lights

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

East Lothian Council (the Council) is inviting bids from suitably qualified, competent, capable and experienced contractors who wish to be a preferred contractor to carry out the Term Maintenance Contract for Emergency Lighting Inspection and Test to Public Buildings.

#### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 31518200 - Emergency lighting equipment
- 45212290 - Repair and maintenance work in connection with sports facilities
- 50000000 - Repair and maintenance services

- 71315400 - Building-inspection services
- 71630000 - Technical inspection and testing services
- 71631000 - Technical inspection services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

### **II.2.4) Description of the procurement**

The Term Maintenance Contract will be to undertake electrical services works to Public Buildings in relation to the Inspection and testing of Emergency lighting systems which will include (but not limited to) the following:

Properties are to be inspected and tested on 12 visits per year. i.e. One visit per month per property.

The operatives employed to carry out the work on site shall be experienced professional electrical engineers, who are “skilled persons (electrically)” within the meaning of the Electricity at Work Regulations and BS 7671 2008 IET Wiring Regulations for:

(a) Inspecting and testing emergency lighting installations

Contractors will undertake that all work is carried out by “skilled persons” to a standard not less than that laid down in BS 5266 including appropriate verification and shall conform with the requirements of BS 7671 and the Electricity at Work Regulations 1989.

### **II.2.5) Award criteria**

Quality criterion - Name: Relevant Experience of this type of Work / Weighting: 10

Quality criterion - Name: Key Staff & Their Experience / Weighting: 5

Quality criterion - Name: Quality of Service / Weighting: 5

Price - Weighting: 80

### **II.2.6) Estimated value**

Value excluding VAT: £600,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Renewal of the contract is expected to be January 2027

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Council assets will be under review during the life of the contract, it is anticipated any new assets will be included in this contract.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The bidder is required to be a member of a member of SELECT or NICEIC and should confirm this below.

The bidder is required to be accredited through BAFE SP203-4 scheme - Design, Installation, Commissioning and Maintenance of Emergency Lighting Systems

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

19 October 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Yes, renewal is anticipated for January 2029

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=739402](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=739402).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits are included in this requirement.

A summary of the expected community benefits has been provided as follows:

The Service provider shall engage with the Council with regard to delivering proportionate Community Benefits in terms of social, economic and environmental benefits, in order to achieve sustainability and best value from public spending, to benefit the community.



(SC Ref:739402)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=739402](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=739402)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom