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Tender

Term Maintenance Contract for Electrical Works - Emergency Lighting Inspection and Test

East Lothian Council

F02: Contract notice

Notice identifier: 2023/S 000-027607

Procurement identifier (OCID): ocds-h6vhtk-0401e7

Published 19 September 2023, 11:53am

Section I: Contracting authority

I.1) Name and addresses

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

Email

procurement@eastlothian.gov.uk

Telephone

+44 1620827827

Country

United Kingdom

NUTS code

UKM73 - East Lothian and Midlothian

Internet address(es)

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=739402>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=739402>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Term Maintenance Contract for Electrical Works - Emergency Lighting Inspection and Test

Reference number

ELC-22-3089

II.1.2) Main CPV code

- 50232000 - Maintenance services of public-lighting installations and traffic lights

II.1.3) Type of contract

Services

II.1.4) Short description

East Lothian Council (the Council) is inviting bids from suitably qualified, competent, capable and experienced contractors who wish to be a preferred contractor to carry out the Term Maintenance Contract for Emergency Lighting Inspection and Test to Public Buildings.

II.1.5) Estimated total value

Value excluding VAT: £600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 31518200 - Emergency lighting equipment
- 45212290 - Repair and maintenance work in connection with sports facilities
- 50000000 - Repair and maintenance services

- 71315400 - Building-inspection services
- 71630000 - Technical inspection and testing services
- 71631000 - Technical inspection services

II.2.3) Place of performance

NUTS codes

- UKM73 - East Lothian and Midlothian

II.2.4) Description of the procurement

The Term Maintenance Contract will be to undertake electrical services works to Public Buildings in relation to the Inspection and testing of Emergency lighting systems which will include (but not limited to) the following:

Properties are to be inspected and tested on 12 visits per year. i.e. One visit per month per property.

The operatives employed to carry out the work on site shall be experienced professional electrical engineers, who are “skilled persons (electrically)” within the meaning of the Electricity at Work Regulations and BS 7671 2008 IET Wiring Regulations for:

(a) Inspecting and testing emergency lighting installations

Contractors will undertake that all work is carried out by “skilled persons” to a standard not less than that laid down in BS 5266 including appropriate verification and shall conform with the requirements of BS 7671 and the Electricity at Work Regulations 1989.

II.2.5) Award criteria

Quality criterion - Name: Relevant Experience of this type of Work / Weighting: 10

Quality criterion - Name: Key Staff & Their Experience / Weighting: 5

Quality criterion - Name: Quality of Service / Weighting: 5

Price - Weighting: 80

II.2.6) Estimated value

Value excluding VAT: £600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Renewal of the contract is expected to be January 2027

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Council assets will be under review during the life of the contract, it is anticipated any new assets will be included in this contract.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The bidder is required to be a member of a member of SELECT or NICEIC and should confirm this below.

The bidder is required to be accredited through BAFE SP203-4 scheme - Design, Installation, Commissioning and Maintenance of Emergency Lighting Systems

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 October 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

19 October 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Yes, renewal is anticipated for January 2029

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=739402.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Community Benefits are included in this requirement.

A summary of the expected community benefits has been provided as follows:

The Service provider shall engage with the Council with regard to delivering proportionate Community Benefits in terms of social, economic and environmental benefits, in order to achieve sustainability and best value from public spending, to benefit the community.

(SC Ref:739402)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=739402

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom