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Tender

## **Scottish Governing Bodies Expert Resource - Legal**

sportscotland

F02: Contract notice

Notice identifier: 2023/S 000-027589

Procurement identifier (OCID): ocds-h6vhtk-0401dc

Published 19 September 2023, 10:45am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

sportscotland

Doges, Templeton on the Green, 62 Templeton Street

Glasgow

G40 1DA

#### **Contact**

Kate Brown

#### **Email**

[kathryn.brown@sportscotland.org.uk](mailto:kathryn.brown@sportscotland.org.uk)

#### **Telephone**

+44 7964129225

#### **Fax**

+44 1415346501

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.sportscotland.org.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00433](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00433)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Scottish Governing Bodies Expert Resource - Legal

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

sportscotland is seeking to appoint a suitably qualified service provider to provide expert resource in legal matters to Scottish governing bodies of sport.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

sportscotland is seeking to appoint a suitably qualified service provider to provide expert resource in legal matters to Scottish governing bodies of sport (SGBs) in Scotland.

#### **II.2.5) Award criteria**

Quality criterion - Name: Understanding of our requirements as specified in the ITT and the extent to which the proposals meet the requirements / Weighting: 20

Quality criterion - Name: Quality of the proposed approach to the elements of the work outlined in this ITT / Weighting: 20

Quality criterion - Name: Added Value, Innovation and Corporate Social Responsibility / Weighting: 15

Price - Weighting: 45

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Option to extend the contract by a further two, one year periods at the sole discretion of sportscotland.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in invitation to tender documentation.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 October 2023

Local time

2:00pm

Place

Electronically through Public Contracts Scotland

Information about authorised persons and opening procedure

Those authorised to unlock tender postbox

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Autumn 2027

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the

situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=745128](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=745128).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:745128)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=745128](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=745128)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom