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Tender

## **TEMPLE NEWSAM HOME FARM - INTERPRETATION STRATEGY**

Leeds City Council - PACS

F02: Contract notice

Notice identifier: 2022/S 000-027559

Procurement identifier (OCID): ocids-h6vhtk-037207

Published 30 September 2022, 3:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leeds City Council - PACS

Civic Hall

Leeds

LS11UR

#### **Contact**

Philippa Elliott

#### **Email**

[philippa.elliott@leeds.gov.uk](mailto:philippa.elliott@leeds.gov.uk)

#### **Telephone**

+44 1133785882

#### **Country**

United Kingdom

**Region code**

UKE42 - Leeds

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.leeds.gov.uk>

Buyer's address

<https://www.leeds.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://yortender.eu-supply.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://yortender.eu-supply.com>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TEMPLE NEWSAM HOME FARM - INTERPRETATION STRATEGY

Reference number

58995

#### **II.1.2) Main CPV code**

- 73300000 - Design and execution of research and development

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We are looking for a company to improve the visitor experience at Temple Newsam's Home Farm by developing innovative new interpretation to engage, educate and enthuse visitors on their journey around this historic, working farm.

We are seeking a company to review what interpretation we currently have, make proposals for a fresh offer and deliver the agreed interpretation, including undertaking the necessary background research and designing and installing signage, exhibits and interactive interpretation features as required.

We would like this to be done through the production of an interpretation strategy (in consultation with the team on site) setting out a plan for how the farm will engage and educate visitors going forward.

Tenderers should note that if the council wish to carry out new services at the end of this contract, which are a repetition of similar services detailed in this notice, then those additional services may be procured using the negotiated procedure without publication of a notice in accordance with regulation 32 (9) of the Public Contracts Regulations 2015.

#### **II.1.5) Estimated total value**

Value excluding VAT: £192,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

Main site or place of performance

Temple Newsam Home Farm, Leeds

### **II.2.4) Description of the procurement**

We are looking for a company to improve the visitor experience at Temple Newsam's Home Farm by developing innovative new interpretation to engage, educate and enthuse visitors on their journey around this historic, working farm.

We are seeking a company to review what interpretation we currently have, make proposals for a fresh offer and deliver the agreed interpretation, including undertaking the necessary background research and designing and installing signage, exhibits and interactive interpretation features as required.

We would like this to be done through the production of an interpretation strategy (in consultation with the team on site) setting out a plan for how the farm will engage and educate visitors going forward.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £192,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

6

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

The contract may be extended by three months

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 November 2022

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

2 November 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Interested parties can download the Standard Selection Questionnaire and Tender documentation directly from <https://www.yortender.co.uk> by using the scheme ID: 58995

Requests for documentation should not be made by telephone or e-mail.

The documentation should be completed and returned by no later than the deadline specified in IV.2.2. Late submissions will not be accepted.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further information from the contracting authority before the contract is entered into.

Such additional information should be requested from the addressee found in I.1. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have

been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 30 days beginning with the date when the economic operator first knew or ought to have known that grounds for such action had arisen).

Where a contract has not been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. Following the correct implementation of a 10 day standstill period and publication of appropriate notices the court may only award damages once the contract has been entered into.