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Tender

Travel Management Services

Associated British Ports

F05: Contract notice – utilities

Notice identifier: 2022/S 000-027537

Procurement identifier (OCID): ocds-h6vhtk-0371f9

Published 30 September 2022, 3:04pm

Section I: Contracting entity

I.1) Name and addresses

Associated British Ports

Ocean Gate, Atlantic Way

Southampton

SO14 3QN

Contact

Harmz Pattar

Email

procurement@abports.co.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://in-tendhost.co.uk/abp/asp/Tenders/Current>

Buyer's address

<https://in-tendhost.co.uk/abp/asp/Tenders/Current>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/abp/asp/Tenders/Current>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/abp/asp/Tenders/Current>

Tenders or requests to participate must be submitted to the above-mentioned address

I.6) Main activity

Port-related activities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Travel Management Services

Reference number

ABP-GRP-220442

II.1.2) Main CPV code

- 63516000 - Travel management services

II.1.3) Type of contract

Services

II.1.4) Short description

Associated British Ports (ABP) is seeking to appoint a provider of Travel Management Services for the purpose of booking all rail and air tickets, hotel accommodation, and other travel related services for both domestic and international travel. This requirement covers Associated British Ports and Subsidiary companies, and tenderers shall note that each area within our Group have different travel and service requirements, with some parts of the group travelling more extensively than others. The key aim of this tender process is to appoint a travel management company who provides the best fit for the various requirements of our diverse stakeholders whilst providing value for money. ABP want to work closely with the successful provider to ensure that the travel solution implemented provides high quality service, achieves value for money, and provides an excellent end to end user experience for our business travellers and administrators. The mandatory requirements for these services are

II.1.5) Estimated total value

Value excluding VAT: £4,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 63516000 - Travel management services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Travel Management Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Extension or Re-tender

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

31 October 2022

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

4 December 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Associated British Ports

25 Bedford Street

London

WC2E 9ES

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Associated British Ports

25 Bedford Street

London

WC2E 9ES

Country

United Kingdom

