

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/027527-2023>

Tender

## **23029 Cambridgeshire County Council Security Services Framework**

Cambridgeshire County Council

F02: Contract notice

Notice identifier: 2023/S 000-027527

Procurement identifier (OCID): ocids-h6vhtk-0401b5

Published 18 September 2023, 4:17pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cambridgeshire County Council

New Shire Hall, Alconbury Weald

Huntingdon

PE28 4YE

#### **Contact**

Mr Ian Gower

#### **Email**

[Ian.Gower@cambridgeshire.gov.uk](mailto:Ian.Gower@cambridgeshire.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH12 - Cambridgeshire CC

**Internet address(es)**

Main address

<https://www.cambridgeshire.gov.uk/>

Buyer's address

<https://www.cambridgeshire.gov.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=a75aa08c-5a4e-ee11-8124-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

23029 Cambridgeshire County Council Security Services Framework

Reference number

DN666101

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cambridgeshire County Council (CCC) wishes to invite tenders for the supply of Security Services. The Authority's non-school properties, sites and land assets require a mix of electronic security control using intruder alarm and CCTV systems and a human security element via manned guarding services. The Council's non-school properties, sites, land assets require a mix of electronic security control using intruder alarm and CCTV systems and a human security element via manned guarding services. The intruder alarm systems protect our buildings and sites overnight and over weekends and the CCTV systems add coverage outside working hours, but additionally add security 24/7/365, with recordings stored to help us investigate and eliminate anti-social behaviour against property, staff and visiting public. At the time of writing, we manage intruder alarm systems across 79 sites and CCTV systems across 35 sites. The number of CCTV systems are increasing as (a) the libraries Open Access project (un-manned libraries) moves forward and (b) as Security Risk Assessments as a result of anti-social behaviour dictate that these systems would be beneficial. The electronic systems onsite signal an activation to a monitoring station and the security provider's 24/7 Control Room then despatches a security guard to site to act upon findings. In addition to the electronic security systems, manned guarding functions include: keyholding for all buildings, alarm response, patrols, locking and unlocking services and boarding up services. The security guards can call out the Authority's maintenance contractor as required for any major building issues outside working hours. The Authority proposes to enter into a framework agreement for an initial period of 36 months with a single provider, with 2 options to extend for a further 12 months, making 60 months in total (3+1+1 years).

The value of this contract is currently approximately £330,000 p.a., but as buildings are added or removed from the estate, this will fluctuate. It is difficult to predict the exact value of this contract as the Authority's property portfolios are likely to vary over the contract term, but it is estimated that the total value will not be less £1.25m or greater than £2m. The stated upper value of £2m is by no means guaranteed, and only represents the headroom we need to allow should additional public bodies within Cambridgeshire wish to use this contract. Bidders are strongly advised to concentrate on the lower end of the stated range of value of £2m rather than the upper value when choosing whether and how to bid for this opportunity. If the estate reduces, the costs for the general security contract will mirror that reduction. Bidders are required to submit a Social Value proposal via the Social Value Portal (full instructions can be found within the ITT document).

The Authority have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner.

Potential Providers will need to register an account via the "Procontract Portal" at <https://procontract.due-north.com/Register> before being able to view the full tender details.

In order to access the tender documentation, click "Find Opportunities", then on the drop-down menu, filter by "Cambridgeshire Public Services" by clicking on "Update" to find the relevant opportunity or alternatively within the organisations drop down select Cambridgeshire County Council to also find the relevant opportunity.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

#### **II.2.4) Description of the procurement**

Cambridgeshire County Council (CCC) wishes to invite tenders for the supply of Security Services. The Authority's non-school properties, sites and land assets require a mix of electronic security control using intruder alarm and CCTV systems and a human security

element via manned guarding services. The Council's non-school properties, sites, land assets require a mix of electronic security control using intruder alarm and CCTV systems and a human security element via manned guarding services. The intruder alarm systems protect our buildings and sites overnight and over weekends and the CCTV systems add coverage outside working hours, but additionally add security 24/7/365, with recordings stored to help us investigate and eliminate anti-social behaviour against property, staff and visiting public. At the time of writing, we manage intruder alarm systems across 79 sites and CCTV systems across 35 sites. The number of CCTV systems are increasing as (a) the libraries Open Access project (un-manned libraries) moves forward and (b) as Security Risk Assessments as a result of anti-social behaviour dictate that these systems would be beneficial. The electronic systems onsite signal an activation to a monitoring station and the security provider's 24/7 Control Room then despatches a security guard to site to act upon findings. In addition to the electronic security systems, manned guarding functions include: keyholding for all buildings, alarm response, patrols, locking and unlocking services and boarding up services. The security guards can call out the Authority's maintenance contractor as required for any major building issues outside working hours. The Authority proposes to enter into a framework agreement for an initial period of 36 months with a single provider, with 2 options to extend for a further 12 months, making 60 months in total (3+1+1 years).

The value of this contract is currently approximately £330,000 p.a., but as buildings are added or removed from the estate, this will fluctuate. It is difficult to predict the exact value of this contract as the Authority's property portfolios are likely to vary over the contract term, but it is estimated that the total value will not be less £1.25m or greater than £2m. The stated upper value of £2m is by no means guaranteed, and only represents the headroom we need to allow should additional public bodies within Cambridgeshire wish to use this contract. Bidders are strongly advised to concentrate on the lower end of the stated range of value of £2m rather than the upper value when choosing whether and how to bid for this opportunity. If the estate reduces, the costs for the general security contract will mirror that reduction. Bidders are required to submit a Social Value proposal via the Social Value Portal (full instructions can be found within the ITT document).

The Authority have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner.

Potential Providers will need to register an account via the "Procontract Portal" at <https://procontract.due-north.com/Register> before being able to view the full tender details.

In order to access the tender documentation, click "Find Opportunities", then on the drop-down menu, filter by "Cambridgeshire Public Services" by clicking on "Update" to find the relevant opportunity or alternatively within the organisations drop down select Cambridgeshire County Council to also find the relevant opportunity.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 10

Cost criterion - Name: Price / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The Authority proposes to enter into a framework agreement for an initial period of 36 months with a single provider, with 2 options to extend for a further 12 months, making 60 months in total (3+1+1 years).

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The Authority proposes to enter into a framework agreement for an initial period of 36 months with a single provider, with 2 options to extend for a further 12 months, making 60 months in total (3+1+1 years).

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Authority have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner.

Potential Providers will need to register an account via the "Procontract Portal" at <https://procontract.due-north.com/Register> before being able to view the full tender details.

In order to access the tender documentation, click "Find Opportunities", then on the drop-down menu, filter by "Cambridgeshire Public Services" by clicking on "Update" to find the relevant opportunity or alternatively within the organisations drop down select Cambridgeshire County Council to also find the relevant opportunity.

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

n/a

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 October 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

23 October 2023

Local time

12:00pm



---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Cambridgeshire County Council

New Shire Hall, Alconbury Weald

Huntingdon

PE28 4YE

Email

[Clare.Ellis@cambridgeshire.gov.uk](mailto:Clare.Ellis@cambridgeshire.gov.uk)

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom