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Contract

CO02454 Pre-Employment Checks - Vetting Services

Essex County Council

F03: Contract award notice

Notice identifier: 2022/S 000-027521

Procurement identifier (OCID): ocids-h6vhtk-035081

Published 30 September 2022, 2:27pm

Section I: Contracting authority

I.1) Name and addresses

Essex County Council

County Hall, Market Road

Chelmsford

CM1 1QH

Contact

Mr Andrew Beaver

Email

Andrew.beaver@essex.gov.uk

Country

United Kingdom

Region code

UKH3 - Essex

Internet address(es)

Main address

<https://www.essex.gov.uk/>

Buyer's address

<https://www.essex.gov.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

C002454 Pre-Employment Checks - Vetting Services

Reference number

DN616419

II.1.2) Main CPV code

- 79900000 - Miscellaneous business and business-related services

II.1.3) Type of contract

Services

II.1.4) Short description

Essex County Council (ECC) Employment Vetting Service currently processes Disclosure & Barring Service (DBS) and other employments checks for internal staff, and also to External Customer Organisations across the UK. The current split of checks is approx. 30% internal to 70% external.

ECC is seeking to replace its current service provision with a service that will offer a range of checks including the current checks and any potential new checks that the bidder may offer.

Our longer-term aim is to become an eRB broker.

We would be seeking a provider to offer a system for checks with ECC remaining as the counter signatory for DBS

The ECC eDBS Service has a current e-Bulk contract with an external provider which is due to come to an end in November 2022. On average last year we completed 37,500 checks with an expectation to increase this by 36% throughout 2022 and continue to increase. The checks completed were made up of 23,100 DBS checks and 14,400 other pre-employment checks.

The new contract will be expected to ensure continuity for the eDBS Service element and its existing customers.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £900,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

II.2.4) Description of the procurement

The system shall be candidate driven with minimal manual intervention by ECC. This shall include technology which enhances customer experience to ensure we are at the forefront of service provision such as facial recognition for Right to Work purposes.

The preference is for a cloud-based service with minimal impact on ECC's infrastructure.

The system will need to be available on-line 24/7 and accessible via mobile / smart devices.

ECC branding of the version of the providers system to be used by ECC applicants. (The ECC brand book will be provided in the tender pack)

The system will be fully functional in line with our requirements and have the proven ability to integrate into other line of business systems such as our ATS

Functionality to capture data from the existing eDBS provider and retain all data pertaining to each DBS disclosure application and all other employment checks

The ability to interface with ECC's resourcing and finance systems. The capability to raise charging information and to inform invoicing and accounting systems. The provision of regular and ad-hoc billing and activity reporting which is further outlined in the requirements spreadsheet.

The interface(s) between the e-Bulk system and the DBS must be approved by the DBS to link in with the DBS system.

It is envisaged that the Authority may invite the top three rated bidders following evaluation to present to key stakeholders.

The e-Bulk provider's system will be able to deliver fully, to the ECC disclosures database, data entered during the disclosure application process and the resulting outcome from the

DBS check.

The system will also provide access via self-service to our customers to make all other employment checks including DBS

The system shall be flexible in order to accommodate any increase in the number of checks per annum, including on-boarding large customers and any other changes. Successful implementation of the service is dependent on the system being fully functional, robust and able to accept and store the volumes of applications and subsequent outcomes to be received via the eBulk interface and additional customers checks.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 55

Quality criterion - Name: Social Value / Weighting: 5

Price - Weighting: 40

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-018904](#)

Section V. Award of contract

Title

CO02454 Pre-Employment Checks - Vetting Services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

30 September 2022

V.2.2) Information about tenders

Number of tenders received: 5

Number of tenders received from SMEs: 4

Number of tenders received by electronic means: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

COMPLETE BACKGROUND SCREENING LTD

The Screening House, Cwm Cynon Business Park

Mountain Ash

CF45 4ER

Email

rachelb@cbscreening.co.uk

Telephone

+44 01443799900

Country

United Kingdom

NUTS code

- UKH3 - Essex

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £900,000

Total value of the contract/lot: £900,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court, Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom