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Tender

## **SC230178 - Investment, Financial Due Diligence Support Services**

Kent County Council

F02: Contract notice

Notice identifier: 2023/S 000-027518

Procurement identifier (OCID): ocids-h6vhtk-0401af

Published 18 September 2023, 3:50pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent County Council

County Hall

Maidstone

ME14 1XQ

#### **Contact**

Miss Molly Roast

#### **Email**

[Molly.Roast@kent.gov.uk](mailto:Molly.Roast@kent.gov.uk)

#### **Telephone**

+44 3000414141

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.kent.gov.uk>

Buyer's address

<http://www.kent.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=e79ad45a-1556-ee11-8124-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=e79ad45a-1556-ee11-8124-005056b64545>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

SC230178 - Investment, Financial Due Diligence Support Services

Reference number

DN690183

#### **II.1.2) Main CPV code**

- 79412000 - Financial management consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Kent County Council (KCC) is looking for a contractor to provide independent financial appraisal reports to support the investment decisions of the KCC managed business investment schemes.

The key requirements of the Service are as follows:

- a) to attend to 2-3 monthly decision meetings on request;
- b) to prepare at the full application stage for each eligible applicant of the KCC managed business investment schemes, a financial appraisal report. This report should contain business and financial analysis of the investment proposal and be submitted via KCC to the monthly decision meetings;
- c) to prepare at the debt recovery stage for existing loan recipients of KCC managed business investment schemes, a financial appraisal report. This report should contain business and financial analysis of the current financial position of the business to assist in the understanding of the current financial position of a company. This report to be submitted via KCC to the monthly decision meeting;
- d) Each financial appraisal report should include a range of information to assist the monthly decision-making meeting make its Recommendations i.e., to Partially Fund/Fully Fund/Reject/Defer, suggest conditions, repayment schedule and security (if funding was to be offered);

e) there may be an ad-hoc requirement for follow-up independent appraisal work connected with the KCC managed business investment schemes.

Most of this work can be undertaken remotely but attendance at designated Investment Advisory Board (IAB) or Subgroup (SG) meetings and the Debt Recovery Group meeting are also a requirement for the contractor.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Please refer to the Kent Business Portal for the procurement pack.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The initial contract period is 36 months. The contract may be extended by two further periods of 12 months. The maximum contract duration is 60 months.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Maximum number: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 October 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Kent County Council

Kent

ME14 1XQ

Country

United Kingdom