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Planning

Supply of Equipment and Space Layout Design Service for Westminster Public Mortuary

Westminster City Council

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2023/S 000-027509

Procurement identifier (OCID): ocids-h6vhtk-0401aa

Published 18 September 2023, 3:13pm

Section I: Contracting authority

I.1) Name and addresses

Westminster City Council

64 Victoria Street

London

SW1E 6QP

Email

ffenton1@westminster.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.westminster.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.capitalesourcing.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.capitalesourcing.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of Equipment and Space Layout Design Service for Westminster Public Mortuary

Reference number

itt_WCC_17522

II.1.2) Main CPV code

- 33970000 - Mortuary equipment and supplies

II.1.3) Type of contract

Supplies

II.1.4) Short description

Westminster City Council is inviting expressions of interest for the supply of Mortuary Equipment with Space Layout Design Service for Westminster Public Mortuary.

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 33900000 - Post-mortem and mortuary equipment and supplies

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

Westminster Public Mortuary, Westminster

II.2.4) Description of the procurement

Westminster Public Mortuary will be undergoing refurbishment works in 2024 which will involve the supply of new body stores (fridge, freezers and dual fridge/freezers), downdraft tables, postmortem tables, and ancillary equipment. We would request that in addition to the supply of equipment, the manufacturer would provide a design service and propose layouts for inclusion in a set of Employer's Requirements documents to instruct our main contractor.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The project may be varied if the Authority chooses to modify the contract during its term, in line with PCR (2015) Regulation 72 as amended.

II.3) Estimated date of publication of contract notice

23 October 2023

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.5) Scheduled date for start of award procedures

15 December 2023

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic payment will be used

VI.3) Additional information

This Prior Information Notice is to provide advance information to the market in anticipation of the formal tender being made live during the month of October 2023, for an accelerated open procedure procurement exercise.

Westminster Public Mortuary will be undergoing refurbishment works in 2024 which will involve the supply of new body stores (fridge, freezers and dual fridge/freezers), downdraft tables, post-mortem tables, and ancillary equipment. We would request that in addition to the supply of equipment, the manufacturer would provide a design service and propose layouts for inclusion in a set of Employer's Requirements documents to instruct our main contractor.

This opportunity and all associated procurement documents will be accessible via the contracting authority's e-sourcing portal; www.capitalesourcing.com.

To express your interest via the portal, please register, click the following link, enter your Username and Password: <https://www.capitalesourcing.com/web/login.shtml>, and complete the on-line Expressions of Interest Questionnaire Reference: itt_WCC_17522 - Westminster Public Mortuary – Supply of Equipment and Layout Design Service Expressions of Interest.

If you are not registered on Westminster City Council's capitalE sourcing e-tendering portal, but would like to express an interest, please visit the above mentioned address and follow the on-screen registration instructions.

If you require any assistance registering on the portal, please contact the capitalE sourcing helpdesk on 0800 069 8630.

Any questions regarding the procurement must be submitted in writing via the e-sourcing Portal ("the Portal").

All potential providers are reminded that the contracting authority is not bound to award any contract as a result of this prior information notice or does it promise any volume guarantees as a result of this notice. All potential candidates must accept all the terms of the contract for your tender to be accepted.

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Royal Courts of Justice

Strand

London

WC2A 2LL

Country

United Kingdom