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Tender

## **CO0152 Driver Improvement Training Services**

Essex County Council

F02: Contract notice

Notice identifier: 2024/S 000-027508

Procurement identifier (OCID): ocds-h6vhtk-04962e

Published 29 August 2024, 9:42am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Essex County Council

County Hall, Market Road

Chelmsford

CM1 1QH

#### **Contact**

Mr Andrew Beaver

#### **Email**

[Andrew.beaver@essex.gov.uk](mailto:Andrew.beaver@essex.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKH3 - Essex

**Internet address(es)**

Main address

<https://www.essex.gov.uk/>

Buyer's address

<https://www.essex.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CO0152 Driver Improvement Training Services

Reference number

DN711718

#### **II.1.2) Main CPV code**

- 80500000 - Training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Essex County Council (ECC) is seeking to establish a Dynamic Purchasing System (DPS) for the provision of driver improvement courses. The National Driver Offender Re-Training Scheme (NDORS) and other SERP (Safer Essex Roads Partnership) driving interventions require suitable qualified instructors/trainers to facilitate the delivery of education and training courses. These courses are a blend of theory and practical delivered at venues and online throughout the Essex Police force area (this comprises the administrative areas of ECC, Thurrock Council and Southend-on-Sea Borough Council).

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

### **II.2.1) Title**

NDORS Theory

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 80550000 - Safety training services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

### **II.2.4) Description of the procurement**

Current NDORS Theory Courses (Category 1)

National Speed Awareness Course The course covers the following elements:

- Facts about speeding
- Speed limits
- Causes and consequences
- Hazard perception
- Strategies to help you drive safely within the speed limit

Course Duration: Up to 3 Hours

Currently courses run Seven days a week at various times starting at 8am until 9.30 pm online and at the following locations:

- Chelmsford
- Colchester
- Harlow

- Basildon
- Witham
- Southend

### Safe & Considerate Driving (SCD)

The course is a mixture of theory and on road practical driving coaching. It aims to allow drivers to review their driving skills and behaviour and introduces practical solutions to help them to avoid being involved in future collisions. It includes group discussions in the theory section and focussed individual coaching during the practical session.

Please note, this is a mixed course, and sits in this Category for the Theory element only. Category 2 covers the Practical element of this course.

The practical driving section requires the trainer to take out two clients at a time to deliver coaching in the trainer's own modern (no more than 7 years old) vehicle. Both manual and automatic vehicles are used for the courses, but you will be expected to provide only one type.

Course Duration: 7 Hours

Currently courses run on a variety of days during the week , at 9.00am to 4.00pm, at the following locations. The practical element is 3 3/4 hours break .

- Chelmsford
- Colchester
- Basildon

### National Motorway Awareness Course (NMAC)

The course covers the following elements:

- Explains how Motorways are designed to be safer and more efficient
- Why and how speed limits are imposed on Motorways
- Strategies to help you drive safely on all motorways

Course Duration: 3 Hours

Currently courses run Monday to Sunday online and at the following locations.

- Basildon
- Colchester
- Harlow
- Witham
- Southend

#### What's Driving Us (WDU)

This course is designed to recognise and influence driver behaviour. It helps drivers identify their own driver behaviour and that of others. It explores how behaviour can influence other road users. Through presentations and discussion, clients gain insight into the decisions people make when driving on the road and encourages them to think about the decisions that they themselves make.

Course Duration: 3 Hours

Currently courses run 7 days a week, at a variety of times and at the following locations:

- Colchester
- Harlow
- Basildon
- Witham
- Southend

#### NRRAC course

The course covers the following elements:

- Increase awareness of current rider behaviour.
- Provide a method to create positive behaviours to motorcycling
- Prevent further unnecessary deaths and injury to motorcyclists on our roads.

Course Duration: 3Hours

Currently courses run online upon demand .

Essential Requirements:

- Hold a current valid NDORS Licence for one of the NDORS Theory courses listed in this Category, which evidences that you meet the NDORS Person Specification for Classroom and or on line
- Hold a valid Driving Licence (No more than 3 penalty points)

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

NDORS Practical Trainers

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 80550000 - Safety training services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

### **II.2.4) Description of the procurement**

NDORS Practical Courses (Category 2) - Safe & Considerate Driving (SCD)

The course is a mixture of theory and on road practical driving coaching. It aims to allow drivers to review their driving skills and behaviours and introduces practical solutions to help them to avoid being involved in future collisions. It includes group discussions in the theory section and focussed individual coaching during the practical session.

Please note, this is a mixed course, and sits in this Category for the Practical element only. Category 1 covers the Theory element of this course.

The practical driving section involves two drivers to one trainer and the coaching takes place in a vehicle provided by the trainer. Both manual and automatic vehicles are used.

Course Duration: 3 <sup>3</sup>/<sub>4</sub> Hours

Currently courses run on a variety of days , at the following locations. The practical element is 3 <sup>3</sup>/<sub>4</sub> hours.

- Chelmsford
- Colchester
- Basildon



- Witham

Essential Requirements:

- Hold a valid Driving Licence (No more than 3 penalty points)
- Hold a valid ADI Licence (held for a minimum of 1 year)
- Bidders will need to provide a 4/5 seat modern (no more than 7 years old) vehicle, either manual or automatic gear selection. The vehicle will need to be fully insured to deliver driving instruction, currently taxed and have a valid MOT certificate, if necessary. The ADI licence should be displayed in the vehicle.
- Hold a current valid full or provisional NDORS Licence for the NDORS Practical courses

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Non-NDORS Theory

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80550000 - Safety training services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

### **II.2.4) Description of the procurement**

The SERP is currently developing driver intervention courses which will be delivered to a variety of road user groups. This may include business users, older drivers, younger drivers and any other identified road user group. Interventions may be theory-based and/or practical. Courses will be flexible and bespoke to clients' needs, and times and locations will be varied. Older Driver Course were implemented in 2019, with other courses being developed and implemented during 2024 and throughout the duration of the contract.

Essential Requirements for Theory Courses

- Demonstrate proven knowledge of the driver training industry by having either a current ADI licence, a current ADI fleet licence (held for a minimum of 1 year, or an NDORS Theory licence, or equivalent.
- Hold a valid Driving Licence (No more than 3 penalty points)

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Non-NDORS Practical

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80550000 - Safety training services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

## **II.2.4) Description of the procurement**

The SERP is currently developing driver intervention courses which will be delivered to a variety of road user groups. This may include business users, older drivers, younger drivers and any other identified road user group. Interventions may be theory-based and/or practical. Courses will be flexible and bespoke to clients' needs, and times and locations will be varied. Older Driver Course were implemented in 2019, with other courses being developed and implemented during 2024 and throughout the duration of the contract.

Essential Requirements for Practical Courses:

- Hold a valid ADI Licence (held for a minimum of 1 year)
- Hold a valid Driving Licence (No more than 3 penalty points)
- Provide a 4/5 seat modern (no more than 7 years old) vehicle, either manual or automatic, or motorcycle fully insured to deliver driving/riding instruction. The vehicle must be taxed and have a valid MOT certificate, if necessary.

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Short Notice Requirements

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 80550000 - Safety training services

### **II.2.3) Place of performance**

NUTS codes

- UKH3 - Essex

### **II.2.4) Description of the procurement**

Short Notice Requirement:

- cancellation of a Booking Date by the Provider; and
- insufficient time to run a further competition in accordance with the timescales set out at paragraph 6.1 of the Operations Manual and/or insufficient availability on the Booking Portal.

Where necessary the Authority may reduce the 7 calendar day time limit to meet the Short Notice Requirement provided DPS Providers are notified of the revised timescale.

Short Notice Requirements will be allocated to Eligible DPS Providers on a first come first served basis.

DPS Providers will be required to meet the applicable Essential Requirements for the Short

Notice Requirement. For example, purposes only, if the Short Notice Requirement is for a Course that falls within Category 1, the DPS Providers must meet the Essential Requirements for Category 1.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 September 2024

Local time

1:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

London

WC2A 2LL

Country

United Kingdom